



संत गहिरा गुरु विश्वविद्यालय, सरगुजा, अम्बिकापुर (छ.ग.)
(छ.ग. विश्वविद्यालय (संशोधन) अधिनियम, 18/2008 द्वारा स्थापित)

Tender No. 3051/Estate/Tender/2026 Ambikapur, Dated 24/04/2026

SERIAL NO. 09

**TENDER FOR BEAUTIFICATION WORKS USING GRANITE, MARBLE, PAVER BLOCKS,
PLANTS, SAPLINGS, GRASS, LANDSCAPING, GARDEN DEVELOPMENT, INCLUDING
ANNUAL REPAIR & MAINTENANCE WORKS, TRANSPORTATION, LOADING-UNLOADING,
ALL LABOUR CHARGES IN FRONT OF UNIVERSITY AUDITORIUM & ADMINISTRATIVE
BUILDING AT NEW CAMPUS (VILLAGE – BHAKURA), SANT GAHIRA GURU
VISHWAVIDYALAYA, SURGUJA, AMBIKAPUR (C.G.)**



संत गहिरा गुरु विश्वविद्यालय, सरगुजा, अम्बिकापुर (छ.ग.)

(छ.ग. विश्वविद्यालय (संशोधन) अधिनियम, 18/2008 द्वारा स्थापित)

E-Mail id : registrarsua@yahoo.in

No.: 3051 / Estate / Tender / 2026

Ambikapur, Date: 24/04/2026

SERIAL NO. 09

SHORT TENDER NOTICE

Sealed tenders are invited under a two-bid system (Technical and Financial) for beautification works using granite, marble, paver blocks, plants, saplings, grass etc. in front of university auditorium & administrative building including annual repair & maintenance works, transportation, loading-unloading, all labour charges at new campus (village - Bhakura) of Sant Gahira Guru Vishwavidyalaya, Surguja, Ambikapur (C.G.).

Detailed information regarding the tender notice, tender forms, etc., is available on the University's website: www.sggcg.in.

The last date and time for the submission of duly filled tender documents is 02:00 PM on 13/05/2026, and the Technical Bid will be opened at 03:00 PM on 13/05/2026. In the event of any change in the tender opening date, a notification will be uploaded to the website; separate notices will not be published in newspapers. Sealed tenders may be submitted through Registered Post/ Speed Post/P & T registered Courier/by hand in the Receipt-Dispatch Counter or Estate Department of the University.

The Authority shall not be held responsible for any postal/courier delays. Tenders received after the stipulated date and time will not be considered. In the event of any amendments to the tender rules, terms and conditions, or tender forms, no advertisements will be issued in newspapers; such information will be provided solely on the University's website/portal: www.sggcg.in.

The University reserves the right to accept, reject, or cancel any single tender or all received tenders without assigning any reason. No claims made by any tendering firm regarding the cancellation of a tender shall be deemed valid.

(Note: The received tenders will be opened in the presence of the Purchase Committee/Technical Committee/Tender Committee. Authorized representatives of the tendering firms may be present at the time of the opening of the Technical and Financial Bids, provided they carry a Letter of Authority and their original Identity Card.)

Sd/-

Registrar
Sant Gahira Guru University, Surguja,
Ambikapur, Chhattisgarh



संत गहिरा गुरु विश्वविद्यालय, सरगुजा, अम्बिकापुर (छ.ग.)

(छ.ग. विश्वविद्यालय (संशोधन) अधिनियम, 18/2008 द्वारा स्थापित)

E-Mail id : registrarsua@yahoo.in

No.: 3051 / Estate / Tender / 2026

Ambikapur, Date: 24/04/2026

SERIAL NO. 09

IMPORTANT INFORMATION ABOUT TENDER

Sealed tenders are invited under a two-bid system (Technical and Financial) for **beautification works using granite, marble, paver blocks, plants, saplings, grass etc. in front of university auditorium & administrative building including annual repair & maintenance works, transportation, loading-unloading, all labour charges at new campus (village - Bhakura) of Sant Gahira Guru Vishwavidyalaya, Surguja, Ambikapur (C.G.).**

Detailed information regarding the tender notice, tender forms, and related documents is available on the university's website: www.sggcg.in.

The submission of a tender in response to this notice shall be deemed to have been undertaken only after a careful study and examination of this document, and after a complete understanding of its terms, conditions, and implications.

Sl. No.	Information	Details
1	Tender Bid No. and Date	No. 3051/Estate/Tender/2026 Ambikapur, Dated 13/05/2026
2	Period during which tender document will be available on website www.sggcg.in	From 24/04/2026 to 13/05/2026
3	Tender Fee (Non-Refundable)	Rs. 2,000/- (Rupees Two thousand only) in shape of Demand Draft to be drawn in favour of "(Registrar, Sant Gahira Guru Vishwavidyalaya, Sarguja, Ambikapur (C.G.) drawn on any Scheduled Bank payable at Ambikapur)"
4	Earnest Money Deposit (EMD): (refundable but Non-interest bearing); EMD Amount (Will be accepted only through D.D/Pay Order/Banker's Cheque. The bid security is exempted to the bidders, who are registered with MSME or registered Startup firm. However proper and valid documents in this regard must be submitted by the bidders in support of their claim.	Rs. 20,000/- (Rupees Twenty Thousand only) in shape of Demand Draft to be drawn in favour of "(Registrar, Sant Gahira Guru Vishwavidyalaya, Sarguja, Ambikapur (C.G.) drawn on any Scheduled Bank payable at Ambikapur)"
5	Type of Bid	Two Bid; Cover I - Technical Bid Cover II - Financial Bid as per the format
6	Last date & time for submission of tender	13/05/2026 up to 02.00 pm
7	Date & time of opening of Technical Bid	13/05/2026 up to 03.00 pm

8	Date & time of opening of Financial Bid	If tenders are found technically qualified, then Financial Bid will be opened on 13/05/2026 at 04.00 pm
9	Place of opening of Technical Bid & Financial Bid	In the office of the Registrar, Sant Gahira Guru Vishwavidyalaya, Sarguja Village – Bhakura, Ramanujganj Road, Ambikapur, District – Surguja (C.G.), PIN- 497001
10	For any query please contact	Assistant Registrar (Estate) Mobile No. 7898337442 E-mail: estate.sggvsa@gmail.com
11	Tender Should be addressed to	The Registrar, Sant Gahira Guru Vishwavidyalaya, Sarguja, Village – Bhakura, Ramanujganj Road, Ambikapur, District – Surguja (C.G.), PIN- 497001

Sd/-

Registrar
Sant Gahira Guru University, Surguja,
Ambikapur, Chhattisgarh

GENERAL INFORMATION ABOUT TENDER

1. Sealed Tenders are invited for beautification works using granite, marble, paver blocks, plants, saplings, grass etc. in front of university auditorium & administrative building including annual repair & maintenance works, transportation, loading-unloading, all labour charges at new campus (village - Bhakura) of Sant Gahira Guru Vishwavidyalaya, Surguja, Ambikapur (C.G.).
2. Tender documents may be obtained from the website www.sggcg.in and use the documents for submission of tender.
3. **Cost of Tender Documents (non-refundable): Rs 2000/- (Rs Two Thousand Only)** in shape of Demand Draft to be drawn in favour of "(Registrar, Sant Gahira Guru Vishwavidyalaya, Surguja, Ambikapur (C.G.) drawn on any Scheduled Bank payable at Ambikapur)" along with the technical bid in separate sealed envelope.
4. The University or the officers/authorities of the University takes no responsibility for any delay / loss of documents or correspondence sent by courier or post.
5. The **Earnest Money Deposit (EMD) amount Rs 20,000/- (Rs. Twenty Thousand Only)** shall be paid in shape of Demand Draft to be drawn in favour of "(Registrar, Sant Gahira Guru Vishwavidyalaya, Surguja, Ambikapur (C.G.) drawn on any Scheduled Bank payable at Ambikapur)" along with the technical bid in separate sealed envelope. Firms/Vendors/Suppliers/Dealers with Start Up/Udyam Registration Certificate are exempted from EMD on production/submission of valid registration certificate.
6. The offer is to be submitted in sealed envelope (not staple) and all details on envelope should be properly written or pasted.
7. **The tender shall be submitted in two bid system.** The first part shall consist of the **TECHNICAL BID** without price schedule and marked on top of the envelope as "Part I -Technical Bid" along with tender no. and due date, name and address of the firm with pin code, contact number.
8. The second part shall be the **FINANCIAL BID** and marked on top of the envelope as "Part II - Financial Bid" along with tender no. and due date, name and address of the firm with pin code, contact number.
9. Each part shall be in a separate sealed envelope. Both the parts/bids shall then be put in a bigger (outer) sealed envelope. The tender no. and due date of opening, name and address of the firm with pin code, contact number must be clearly mentioned on top of the envelope. Bidder should write correct address as below: -
Registrar,
Sant Gahira Guru Vishwavidyalaya, Surguja,
Village – Bhakura, Ramanujganj Road, Ambikapur,
District – Surguja (C.G.), PIN- 497001
10. Technical Bid will be opened first and scrutinized by the Purchase Committee as per schedule given in this tender. Bidders, who are found qualified in Part – I or Technical Bid will only be considered for opening of their financial bid as per schedule given in this tender.
11. Bidders or authorized representative of the of the bidder firm may also appear during opening of the bid with original and valid identity and authorization letter of the firm.
12. **Offers of the bidder in bids should be strictly in accordance with the tender specifications & General Instructions to the Tenderer enclosed herewith.**
13. Only Tenderers who have previous experience in the work of the nature and description detailed in this tender specification are expected to quote for this work. Offer from Tenderer who do not have proven and established experience in the field will not be considered.

14. **Tenderers are advised to visit the site location etc. and get themselves fully acquainted with the work place and prevailing working conditions before submitting the Offer.**
15. The Tenderer should accept all terms & conditions of the tender unconditionally. In case the Tenderer wants to deviate from the tender conditions, such deviations shall be clearly specified in the offer. If no deviations are given in the offer, it will be assumed that the Tenderer accepts all terms and conditions of the tender.
16. **Offers with deviations from terms and conditions of this tender are likely to be rejected.**
17. Clarifications, if any, of Technical / financial nature, can be obtained from the officer to whom the tender is to be submitted or through email or from the website www.sggcg.in before the due date of submitting the tender documents.
18. The Tenderers are required to quote for the complete scope of work with rates for all the items & no column should be left blank. Tenders for part of the work or incomplete in any respect are liable to be rejected. Tenders shall certify in the bid that rates for all the items have been quoted.
19. Order will be placed on a single bidder for the complete scope of work.
20. Penalty in the form of deduction in the payment (maximum up to 6%) will be levied by University as per relevant clauses of the Tender on account of delay, violation of contract conditions and non-performance of the bidder.
21. All documents submitted by the Tenderer in his offer shall be accompanied with a covering letter giving index of all the documents with seal of the firm and sign of the bidder or proprietor.
22. The University authority on recommendation of the purchase committee reserves the right to accept or reject any of the bid / all bids with or without deviation or cancel / withdraw the invitation for bid without assigning any reason whatsoever and in such case no bidder shall have any claim arising out of such action by the University.
23. The University authority on recommendation of the purchase committee reserves the right to reject the tender from any bidder on the basis of unsatisfactory performance of the bidder in any ongoing job or any similar job of the University in last five years, or if the bidder has been kept under hold/ blacklisted by the University or any other Govt. authority.
24. Technical Specification shall also be the part of this enquiry and applicable.
25. The bids without any of the above documents may be cancelled / rejected summarily and the documents supplied after due date / rejection will not be considered for evaluation.

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SERIAL NO. 09

Tender for beautification works using granite, marble, paver blocks, plants, saplings, grass etc. in front of university auditorium & administrative building including annual repair & maintenance works, transportation, loading-unloading, all labour charges at new campus (village - Bhakura) of Sant Gahira Guru Vishwavidyalaya, Surguja, Ambikapur (C.G.).

Process of Submission of Tender (Two Bid System)

The tender shall be submitted under the **Two Bid System**, consisting of **Technical Bid** and **Financial Bid**, as per the following procedure:

1. Two Separate Bids

The bidder shall submit the tender in two separate sealed envelopes:

(A) Technical Bid

The **Technical Bid** shall contain the following documents:

- DD of Tender document fees.
- Valid registration certificate of the firm.
- GST registration certificate.
- PAN card of firm / proprietor.
- Aadhaar card of proprietor / authorized signatory.
- Income Tax Return (last three financial years), if applicable.
- Experience certificate / similar work order / completion certificate, if applicable.
- Annual turnover certificate / CA certificate, if applicable.
- Audited balance sheet (last financial year), if applicable.
- MSME / Udyam / Start-up registration certificate (if claiming exemption).
- Authorization letter (if applicable).
- Declaration / undertaking regarding acceptance of tender terms and conditions.
- Product catalogue / make list / brand details (if required).
- Any other document specified in the tender document.

Important:

The Technical Bid shall **not contain any price/rate information**. Inclusion of financial details in the technical bid shall lead to rejection of the tender.

(B) Financial Bid

The **Financial Bid** shall contain:

- Duly filled **BOQ / Price Schedule**.
- Rates quoted in Indian Rupees only.
- Rates inclusive of GST, transportation, loading, unloading, labour, freight, packing, insurance, and all incidental charges.
- Signed and stamped financial quotation.

Only the prescribed financial bid format shall be used.

2. Sealing of Envelopes

Envelope No. 1

Shall contain **Technical Bid** documents and be superscribed as:

Tender No.: 3051 / Estate / Tender / 2026 Ambikapur, Date: 24/04/2026

TECHNICAL BID

Tender for beautification works using granite, marble, paver blocks, plants, saplings, grass etc. in front of university auditorium & administrative building including annual repair & maintenance works, transportation, loading-unloading, all labour charges at new campus (village - Bhakura) of Sant Gahira Guru Vishwavidyalaya, Surguja, Ambikapur (C.G.).

Name of Bidder: _____

Address: _____

Contact No.: _____

Envelope No. 2

Shall contain **Financial Bid** documents and be superscribed as:

Tender No.: 3051 / Estate / Tender / 2026 Ambikapur, Date: 24/04/2026

FINANCIAL BID

Tender for beautification works using granite, marble, paver blocks, plants, saplings, grass etc. in front of university auditorium & administrative building including annual repair & maintenance works, transportation, loading-unloading, all labour charges at new campus (village - Bhakura) of Sant Gahira Guru Vishwavidyalaya, Surguja, Ambikapur (C.G.).

Name of Bidder: _____

Address: _____

Contact No.: _____

3. Outer Envelope

Both sealed envelopes shall be placed inside **one larger sealed envelope** superscribed as:

Tender for beautification works using granite, marble, paver blocks, plants, saplings, grass etc. in front of university auditorium & administrative building including annual repair & maintenance works, transportation, loading-unloading, all labour charges at new campus (village - Bhakura) of Sant Gahira Guru Vishwavidyalaya, Surguja, Ambikapur (C.G.).

The Tender document shall be submitted within prescribed schedule through Speed post or Courier or by hand at the following address: -

Registrar,

Sant Gahira Guru Vishwavidyalaya, Sarguja,

Village – Bhakura, Ramanujganj Road, Ambikapur,

District – Surguja (C.G.), PIN- 497001

Also mention:

- Name of bidder
- Full address
- Mobile number
- Email ID

4. Submission Method

The completed tender shall be submitted:

- By Registered Post / Speed Post / Courier / By Hand (as permitted)
- At the office/address specified in the tender notice
- Before the prescribed date and time

Late tenders shall not be accepted.

5. Opening of Bids

- Technical bids shall be opened first on the scheduled date/time in presence of bidders (if permitted).
 - Financial bids of only technically qualified bidders shall be opened later.
 - Date/time of financial bid opening may be intimated separately.
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6. Rejection Conditions

Tender may be rejected if:

- Tender submitted after due date/time.
 - Technical bid incomplete.
 - Required documents missing.
 - Financial details included in technical bid.
 - Tender not signed/stamped properly.
 - Conditional quotation submitted.
 - Multiple/ambiguous rates quoted.
 - Unsealed / improperly sealed bid.
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7. University Rights

Sant Gahira Guru Vishwavidyalaya reserves the right to accept/reject any or all tenders without assigning any reason.

SUBMISSION OF TENDER

The Tender document shall be submitted within prescribed schedule through Speed post or Courier or by hand at the following address: -

Registrar,
Sant Gahira Guru Vishwavidyalaya, Sarguja,
Village – Bhakura, Ramanujganj Road, Ambikapur,
District – Surguja (C.G.), PIN- 497001

Envelope-A (Technical Bid)

- 1) Tender form duly filled with seal and sign of the bidder.
- 2) All required documents to be submitted
- 3) DD of Tender Cost Rs. 2000.00
- 4) DD of EMD Rs. 20,000.00
- 5) Affidavit of non-blacklisting
- 6) All Annexures with seal and sign of the bidder

Envelope B (Financial bid)

Financial Bids in Envelope ‘B’ should be submitted by the interested bidder shall only be opened in the event of qualifying the Technical Bid. Financial Bids of the interested bidder who will not qualify for the Technical Bid shall not be opened and considered and shall be summarily rejected.

Envelop ‘A’ and ‘B’ should be kept in a separate envelope and clearly marked as “Tender for beautification works using granite, marble, paver blocks, plants, saplings, grass etc. in front of university auditorium & administrative building including annual repair & maintenance works, transportation, loading-unloading, all labour charges at new campus (village - Bhakura) of Sant Gahira Guru Vishwavidyalaya, Surguja, Ambikapur (C.G.)”.

Outer envelope will bear the address of the abovementioned address and the name and address of the bidder. If the envelope is not sealed and marked as instructed above, the Registrar or any official of the University assumes no responsibility for the misplacement or premature opening of the contents of the Proposal submitted. Bid submitted by fax, telegram, WhatsApp or e-mail shall not be entertained.

Evaluation of Technical Bids

The purchase committee shall open the Technical Bids on the Due Date, at the place specified in this tender document. The committee will subsequently examine and evaluate the Bids in accordance with the provisions set out in this tender. To facilitate evaluation of Bids, the committee or Registrar may, at its sole discretion, seek clarifications in writing from any Bidder regarding its Bid.

Financial Proposals shall be opened of only those bidders who meet the eligibility criteria of this tender document. Only bids fulfilling eligibility criteria shall be evaluated.

Evaluation of Financial Bid

The Financial Proposal shall consist of price for **Tender for beautification works using granite, marble, paver blocks, plants, saplings, grass etc. in front of university auditorium & administrative building including annual repair & maintenance works, transportation, loading-unloading, all labour charges at new campus (village - Bhakura) of Sant Gahira Guru Vishwavidyalaya, Surguja, Ambikapur (C.G.).**

under Rate Contract for one year as described in the tender.

1. Quoting of Rates

- (a) The rates quoted shall be in Indian Rupees only. They shall either be typed or written legibly with ink and there shall not be any over writing.
- (b) The rates quoted in terms of words shall be final in case of over writing of figures. The rates quoted should be inclusive of packing, forwarding, loading-unloading, handling and other incidental charges, royalty and all taxes and duties such as GST / Excise duty and any other taxes.
- (c) The tenderer along with the stamp shall sign each page.
- (d) All rates quoted by the tenderer should be valid up to the contract period (if applicable)

2. Selection of Bidder

- (a) The Financial Proposals of the technically shortlisted Bidders as per above clause shall be only opened. Selection will be done on L1 basis. The technically qualified bidder quoting the lowest rate will be selected as successful bidder. Authority reserves the right to negotiate on L-1 or, alternately, to reject all offers if they appear to be unreasonably high.
- (b) While conducting negotiation with L1 and obtaining revised rates, authority will consider the prevailing rates in the market or other department like Chhattisgarh PWD/CGHB for the rate contract of construction material supplies.
- (c) Allotment of work will be made on need basis to the qualified bidders who will execute rate contract/agreement. The University authority reserve right to allotment of supply order to the successful bidder on the basis of their selection as per selection of 'List of Material' provided in the tender.
- (d) Rate contract agreement with the Supplier does not give guarantee of allotment of work, it will be allotted when department will require the material for the work.

3. Holding EMD &SD

In case of unsuccessful bidder, EMD will be returned after completion of rate contract agreement process with the successful bidder. EMD of successful bidder will be held 2 (Two) months additional time period after completion of rate contract agreement. Returning of Security Deposit will be done after supply of materials till agreement period.

4. Validity of Rate Contract Agreement

The rate contract agreement shall be valid for a period of 365 days (1 Year) from the date of agreement. The contract period may be extended for another one year at a time on the same terms and conditions of the agreement. The rate may be increased or decreased as per market rate and negotiation with the successful bidder before extension of rate contract agreement.

5. Rejection of Bids

The Authority reserves the right to accept or reject all or any of the bids without assigning any reason whatsoever. It is not obligatory for the authority to accept any bid or to give any reasons for their decision. The authority reserves the right not to proceed with the bidding process at any time, without notice or liability, and to reject any bid without assigning any reasons.

6. Deviations from terms and conditions

Offers with deviations in commercial terms & conditions like payment term, validity etc. is liable to be rejected out rightly.

7. Incomplete Bids

Tender which are incomplete or obscure is liable for rejection.

8. Signing of Bid

Bid will be signed by the proprietor/ partner of the firm in case of partnership or director in case of company.

9. Ambiguities in the Conditions of Bids

In case of ambiguities or self-contradictory terms and conditions mentioned in the bid, interpretations as may be advantageous to the Registrar may be taken without any reference to the service providers / firms.

10. Supply Order to the Suppliers under Rate Contract

The Registrar or Assistant Registrar (Estate) or Estate Officer will issue "Supply Order" on requirement basis to the bidder who executed rate contract agreement with the University. The selected bidder has to supply the material as per instruction issued by the The Registrar or Assistant Registrar (Estate) or Estate Officer within stipulated time as mentioned in the order.

11. Place of Supply and Time Schedule

- (a) Successful bidder will supply the ordered material at the 'Place of Supply' mentioned in the 'Work Order' issued by the Registrar or Assistant Registrar (Estate) or Estate Officer. He reserves the right to change / modify/curtail or cancel the 'place of supply' at any time before the execution of work order.
- (b) The supply period should strictly be followed as mentioned in work order. Delay from completion period will attract violation of the terms and conditions of the tender document. If required, authority at its sole discretion may extend the completion period in case of request made by successful bidder in writing, before the date of supply. However, authority reserves sole discretion on this matter. The Authority shall have right to accept or reject the request of extension in completion period as mentioned in the letter of award.
- (c) Non-availability of stock should be informed in writing immediately. No part supply will be allowed. Defective items or items not as per given quality brand or as mentioned in the sample if any, supplier must take back the items and replace with no additional cost.

12. Payment Term

- (a) Payment shall be made (subject to penalty up to 6% of the bill amount) after delivery and acceptance of the material on submission of valid bills.
- (b) All mandatory deductions like GST & TDS shall be made as per rules & norms of the Govt.

13. Refusal of Supply

In case successful bidder fails to supply the requisite material after placing work order, the Contract shall be terminated and security deposit shall be forfeited. In such case, the name of agency is liable for being blacklisted. In addition, authority reserves the right to complete the short-supply material by engaging another bidder at the same rate/price under rate contract.

14. Supply after the expiry of Supply Period

Successful bidder required to supply the material within stipulated period. In case the successful bidder fails to supply the entire/ part supply within stipulated completion period, Authority, at its discretion, may grant extension for the period short supply portion. Such extension if granted shall be subject to following conditions:

- (a) All Government Taxes/Levies, as applicable, on the date of invoicing of shall be payable by the bidder.
- (b) Notwithstanding any stipulation in contract for increase in price on any other ground, no such increase in Government taxes / levies etc. which takes place after completion date stipulated in the contract shall be admissible on such of the said items as are delivered after the said date.

15. Decrease or Increase in rate/price

- (a) Authority shall be entitled to benefit of any decrease in price on account of reduction in statutory

levies, Custom Duty, Excise Duty, Goods & Service Tax and duties or on account of any other ground which takes place during the currency of the contract and/ or after expiry of the work date stipulated in contract. Supplier shall allow said benefit in their bills and in absence hereof shall certify that no decrease in price on account of any of these factors has taken place.

- (b) But after signing rate contract or agreement, when market rate/prices of the materials is increased by more than 10% (from the rate quoted in the tender/financial bid), then on written request of the bidder, the rate may be increased by the authority up to 10% at a time.

16. Conflict of Interest

The Bidders shall not have a conflict of interest that may affect the Selection Process (the “Conflict of Interest”). Any Bidder found to have a Conflict of Interest should be disqualified by the Authority.

17. Other term & condition

- (a) The bidder shall submit affidavit that the bidding firm has not been black-listed by any government agency. The affidavit shall be kept inside in envelop of technical bid.
- (b) The offer shall be valid for acceptance for a period of 60 days from the date of opening of price bid.
- (c) The Authority reserves the right to accept or reject all or any of the bids without assigning any reason whatsoever. It is not obligatory for the Authority to accept any bid or to give any reasons for their decision.
- (d) Offers with deviations in commercial terms & conditions like payment term, validity etc. is liable to be rejected out rightly.
- (e) The authority reserves the right to accept/reject/all offer(s) without assigning any reason.
- (f) All taxes and levies will be paid by the bidder only. No other charges such as packing, forwarding, freight insurance, loading and unloading, taxes, transportation, etc. will be allowed. All these are to be borne by the tenderer only.
- (g) The Rates quoted shall be inclusive of all authorized duties such as GST and other taxes. The rate shall be inclusive of transportation up to delivery point mentioned in the supply order. No extra claim shall be entertained by the authority after award of contract.
- (h) All the terms and conditions mentioned herein must be strictly adhered to by all the bidders. Conditional applications shall not be accepted on any ground and shall be rejected straightway.

18. Subletting of work

The successful bidder, after signing the rate contract or agreement shall not sublet the work and joint venture and consortiums are also not allowed.

19. Arbitration

All disputes and differences arising out of the agreement or any breach of contract and any dispute arises out of this tender before the agreement is signed, or after it, will be placed before the Kulapati, and the decision of the Kulapati will be final and binding for all.

20. Jurisdiction:

Any dispute or difference, arising under, out of, or about this work order shall be subject to Exclusive Jurisdiction of the competent court at **Ambikapur** (Chhattisgarh) only.

21. Notice

The Registrar reserves the right to modify / cancel the whole process or part thereof at any stage of the said project without assigning any reasons thereof.

SERIAL NO. 09

Tender for beautification works using granite, marble, paver blocks, plants, saplings, grass etc. in front of university auditorium & administrative building including annual repair & maintenance works, transportation, loading-unloading, all labour charges at new campus (village - Bhakura) of Sant Gahira Guru Vishwavidyalaya, Surguja, Ambikapur (C.G.).

TENDER DETAILS

S.No.	Particulars	Details
1	Estimated Cost	₹ 20,00,000.00
2	EMD (1%)	₹ 20,000.00 in the form of DD
3	Tender Fee	₹ 2000.00 in the form of DD
4	Work Period	365 Days from the date of contract/agreement

SCOPE OF WORK

The contractor shall execute the work on a **complete turnkey basis**, including supply of materials, transportation, loading-unloading, labour, tools, equipment, installation, finishing, maintenance, and all incidental works required for successful completion.

A. CIVIL / BEAUTIFICATION WORKS

1. Site Survey, Inspection & Measurement

Contractor shall:

- inspect the complete site area
- verify actual dimensions
- identify work zones
- assess existing levels and slopes
- inspect soil condition
- identify damaged areas
- verify existing drainage condition
- identify utility lines / cables / pipelines
- assess access for material movement
- prepare execution plan/layout
- coordinate with university authority

Includes:

- all measurements
- setting out
- marking
- level checking

2. Site Clearing & Preparation

Includes:

- removal of bushes
- removal of weeds
- removal of debris
- removal of unwanted stones
- removal of construction waste
- cleaning of surface

- root removal where required
- clearing vegetation

Complete preparation of work area.

3. Excavation / Cutting / Dressing

Includes:

- excavation for pathway
- excavation for paver work
- excavation for kerb stones
- excavation for foundation/base
- trimming and dressing
- cutting high spots
- disposal of excavated material

As required by site conditions.

4. Earth Filling / Backfilling / Leveling

Includes:

- supply of approved earth
 - filling low areas
 - backfilling
 - compaction
 - leveling
 - dressing
 - slope correction
 - finished grade preparation
-

5. Subgrade Preparation

Includes:

- compaction of natural soil
- roller compaction
- moisture conditioning
- preparation of stable base

For paver and stone works.

6. PCC Base Work

Includes:

Plain Cement Concrete base for:

- granite flooring
- marble laying
- pathways
- walkways
- seating areas
- kerb supports

Includes:

- cement
- sand
- aggregate
- mixing
- laying
- curing
- finishing

7. Sand Bedding / Cushion Layer

Includes:

- coarse sand supply
- spreading
- leveling
- compacting

For:

- paver blocks
 - interlocking blocks
 - bedding support
-

8. Granite Work

Supply and laying of granite including:

- granite slabs
- anti-skid granite
- polished granite
- flamed finish granite
- edge finishing
- cutting
- dressing
- alignment
- jointing
- pointing
- polishing

Applications:

- pathways
 - walkways
 - plaza
 - sitting area
 - decorative zones
-

9. Marble Work

Supply and laying of marble including:

- marble slabs
- polished marble
- edge cutting
- matching
- fixing
- joint filling
- polishing
- finishing

Applications:

- decorative flooring
 - feature areas
 - seating platform finishing
-

10. Anti-Skid Stone Flooring

Includes:

- anti-skid granite / stone
- rough finish safe flooring

- public walking surface installation

Suitable for:

- outdoor pathways
 - ramps
 - circulation areas
-

11. Paver Block Work

Supply and laying including:

- concrete paver blocks
- colored pavers
- interlocking pavers
- heavy-duty pavers

Includes:

- base preparation
 - sand bedding
 - laying
 - alignment
 - cutting
 - edge adjustment
 - compaction
 - joint sand filling
-

12. Interlocking Paver Work

Includes:

- mechanical interlocking block laying
- joint locking
- compaction
- leveling
- pattern installation

Applications:

- pedestrian areas
 - plazas
 - pathways
 - utility circulation
-

13. Kerb Stone Work

Includes:

- precast kerb stones
- foundation
- alignment
- fixing
- concrete support
- joint finishing

Applications:

- pathway edges
 - road edges
 - landscaping boundaries
-

14. Edging Work

Includes decorative edging using:

- stone edging

- kerb edging
 - concrete edging
 - landscape borders
-

15. Decorative Pathways / Walkways

Includes:

- designer paving
 - pathway creation
 - pedestrian circulation development
 - decorative finishes
-

16. Plaza / Forecourt Development

Includes:

- open paved area development
 - central forecourt beautification
 - public gathering space treatment
-

17. Sitting Area Beautification

Includes:

- seating platform stone work
 - decorative paving
 - surrounding treatment
 - aesthetic improvement
-

18. Drain Improvement / Water Runoff Management

Includes:

- cleaning existing drains
 - repair of damaged drain edges
 - slope correction
 - runoff management
 - rainwater flow improvement
 - drainage channel improvement
 - water stagnation prevention
-

B. HORTICULTURE / LANDSCAPING WORKS

19. Landscape Layout Development

Includes:

- garden layout planning
 - bed formation
 - planting zones
 - landscape shaping
 - visual design implementation
-

20. Top Soil Supply & Filling

Includes:

- screened fertile top soil
 - filling
 - spreading
 - leveling
 - bed preparation
-

21. Lawn Development

Includes:

- site preparation
 - soil conditioning
 - leveling
 - grass laying
 - watering
 - maintenance
-

22. Grass Turfing

Supply and laying of:

- doob grass
- mexican grass
- carpet grass
- approved lawn grass

Includes:

- turf laying
 - jointing
 - watering
 - establishment care
-

23. Manure / Soil Conditioner Application

Includes:

- organic manure
- compost
- soil conditioners
- vermicompost

Application as required.

24. Plantation Work

Includes:

- pit digging
 - soil preparation
 - manure mixing
 - planting
 - staking
 - watering
 - protection
-

25. Ornamental Plants

Supply and plantation of:

- decorative foliage plants
 - ornamental shrubs
 - ornamental flowering plants
-

26. Shrub Plantation

Includes:

- hedge shrubs
 - decorative shrubs
 - border shrubs
-

27. Flowering Plant Development

Includes:

- flowering species
 - seasonal flowering plants
 - aesthetic flower beds
-

28. Decorative Saplings

Supply and plantation of:

- decorative trees
 - landscape trees
 - avenue saplings
-

29. Avenue Plantation

Includes:

- roadside tree plantation
 - row plantation
 - support staking
 - watering
-

30. Hedge Plantation

Includes:

- hedge trench preparation
 - hedge plantation
 - trimming setup
-

31. Seasonal Flower Beds

Includes:

- flower bed preparation
 - seasonal flowering plantation
 - replacement planting
-

32. Fertilizer Application

Includes:

- NPK fertilizers
 - micronutrients
 - plant growth inputs
-

33. Pesticide / Disease Control

Includes:

- insecticide application
 - fungicide treatment
 - pest management
 - disease control
-

34. Irrigation Arrangement

Includes:

- hose watering
- pipe arrangement
- irrigation accessories
- water distribution system

(if included)

35. Watering

Regular watering for all:

- lawns
- plants
- saplings
- flower beds
- hedges

C. ANNUAL MAINTENANCE WORKS

36. Annual Maintenance Scope

Complete maintenance for contract period.

Includes:

- upkeep
- repairs
- replacement
- horticulture maintenance
- civil maintenance

37. Grass Cutting / Lawn Maintenance

Includes:

- mowing
- trimming
- patch repair
- leveling correction

38. Pruning / Trimming

Includes:

- hedge trimming
- shrub pruning
- tree branch trimming
- shape maintenance

39. Weeding / Cleaning

Includes:

- weed removal
- bed cleaning
- pathway cleaning
- general upkeep

40. Watering Maintenance

Regular watering schedule.

41. Plant Replacement

Replacement of:

- dead plants
- damaged plants
- failed saplings
- seasonal replacement

42. Stone / Granite / Marble Cleaning

Includes:

- washing
 - polishing touch-up
 - stain removal
 - appearance maintenance
-

43. Paver Block Repairs

Includes:

- resetting sunken blocks
 - replacing broken pavers
 - re-leveling
-

44. Joint Repairs

Includes:

- refilling joints
 - crack repairs
 - edge corrections
-

45. Damaged Material Replacement

Replacement of:

- broken granite
 - cracked marble
 - damaged pavers
 - failed kerbs
 - damaged edging
-

D. TRANSPORT / LABOUR / INCIDENTALS

Contractor scope includes:

- transportation
- loading
- unloading
- internal shifting
- labour
- tools & tackles
- machinery
- compaction equipment
- cutting tools
- water supply arrangement
- consumables
- scaffolding (if needed)
- safety arrangements
- debris disposal
- complete execution

SUMMARY OF THE WORK

Civil + Beautification + Landscaping + Plantation + Lawn + Drainage + Annual Maintenance + Repairs + Transportation + Labour + Complete Execution

Sl. No.	Work Component	Detailed Scope
1	Civil Works	Site survey, measurement, site clearing, excavation, earth filling, dressing, leveling, subgrade preparation, PCC base work, sand bedding, compaction, civil foundation and allied preparatory works.
2	Beautification Works	Granite work, marble work, anti-skid stone flooring, decorative paving, plaza development, sitting area beautification, decorative pathways, walkways, edging, aesthetic development works.
3	Paver Block Works	Supply and laying of paver blocks, interlocking paver installation, colored pavers, heavy-duty pavers, cutting, alignment, compaction, joint filling, repair/replacement works.
4	Kerb Stone / Edging Works	Supply and fixing of precast kerb stones, edging stones, concrete edging, landscape border works, pathway edge treatment.
5	Drainage / Water Runoff Works	Drain cleaning, drainage improvement, water runoff management, slope correction, storm water flow arrangement, anti-water stagnation measures.
6	Landscaping Works	Landscape planning, garden layout development, decorative garden creation, planting beds, aesthetic shaping, landscape improvement works.
7	Lawn Development Works	Top soil filling, soil preparation, lawn formation, grass turfing, leveling, watering arrangement, lawn establishment and upkeep.
8	Grass Turfing Works	Supply and laying of approved grass such as doob grass / mexican grass / carpet grass, joint treatment, watering, maintenance.
9	Plantation Works	Pit digging, soil preparation, manure application, ornamental plants, shrubs, flowering plants, decorative saplings, avenue plantation, hedge plantation, seasonal plantation.
10	Horticulture Works	Fertilizer application, pesticide treatment, disease control, pruning, trimming, watering, plant care, horticulture maintenance.
11	Irrigation / Watering Arrangement	Hose pipe watering, irrigation accessories, water distribution arrangements, regular watering system for plants/lawns.
12	Annual Maintenance Works	Complete annual repair and maintenance of civil beautification and horticulture works during contract period.
13	Lawn Maintenance	Grass cutting, trimming, patch repair, weed removal, lawn upkeep, watering and lawn health maintenance.
14	Plant Maintenance	Plant replacement, sapling replacement, pruning, fertilizer application, pest treatment, seasonal replacement.
15	Civil Repair & Replacement	Repair/replacement of broken granite, marble, paver blocks, kerb stones, edging, damaged decorative works.
16	Cleaning & Housekeeping	Cleaning of pathways, paved areas, garden areas, removal of debris, weed cleaning, maintenance housekeeping.
17	Transportation	Loading, unloading, transportation of all materials, internal shifting, movement to site, handling of materials.
18	Labour Deployment	Skilled labour, unskilled labour, masons, paver workers, stone workers, gardeners, helpers, supervisors, maintenance staff.

19	Tools / Machinery	Compactors, cutters, mixers, trolleys, hand tools, gardening tools, water pipes, sprayers, and all required equipment.
20	Complete Execution Responsibility	All materials, labour, transportation, loading-unloading, consumables, incidental items, finishing, maintenance, and successful completion on turnkey basis.

Inclusive Scope

Quoted rates shall be deemed inclusive of supply of all materials, transportation, loading-unloading, labour charges, tools & tackles, consumables, maintenance inputs, replacement items, taxes (as applicable), and complete execution of the beautification and maintenance work.

ELIGIBILITY CRITERIA

The bidder / contractor shall fulfill the following eligibility criteria:

Sl. No.	Eligibility Requirement	Detailed Criteria
1	Legal Status of Bidder	Bidder shall be a proprietorship firm / partnership firm / LLP / company / registered contractor / civil contractor / landscaping contractor / horticulture agency legally registered in India.
2	Registration Certificate	Valid registration certificate of firm/company/contractor shall be submitted.
3	GST Registration	Bidder must possess valid GST registration certificate.
4	PAN	Valid Permanent Account Number (PAN) in the name of bidder.
5	Income Tax Compliance	Latest Income Tax Return acknowledgement / tax compliance documents for recent assessment years.
6	Experience in Similar Works	Bidder must have successfully executed similar works such as beautification works, landscaping, granite work, marble work, paver block work, civil development works, horticulture maintenance, garden development, campus beautification, pathway development, external development works.
7	Minimum Experience	Preferably minimum 3 years' experience in similar field.
8	Similar Work Completion Criteria	Bidder should have completed similar works in Government / Semi-Government / PSU / Universities / Institutions / Private organizations.
9	Similar Work Value Criteria	One completed similar work costing not less than 80% of estimated cost OR two similar works each not less than 50% OR three similar works each not less than 40% of estimated tender value during prescribed period.
10	Annual Turnover	Average annual financial turnover as per tender requirement in recent financial years, supported by CA certificate / audited statements.
11	Financial Capability	Solvency certificate / banker's certificate if required by tender authority.
12	Technical Capability	Bidder shall possess capability for civil works, granite fixing, marble work, paver installation, landscaping, plantation, irrigation, annual maintenance.
13	Machinery / Equipment Availability	Availability of tools, cutters, vibratory compactor, concrete mixer, trolleys, gardening tools, trimming tools, irrigation accessories, transport arrangements, labour equipment.
14	Skilled Manpower Availability	Availability of civil masons, stone fitters, paver workers, gardeners, horticulture staff, helpers, supervisors, maintenance workers.
15	Horticulture Capability	Experience in plantation, lawn development, grass maintenance, pruning, horticulture upkeep, pest treatment.
16	Material Supply Capability	Capability to supply granite, marble, paver blocks, kerb stones, soil, plants, grass, fertilizers, horticulture materials.
17	Transportation Capability	Availability of transport/logistics arrangements for movement of materials and plants.

18	Labour Law Compliance	Compliance with labour laws, EPF / ESI registration where applicable, labour license if required.
19	Safety Compliance	Bidder shall be capable of ensuring worker safety, PPE, barricading, site safety arrangements.
20	Non-Blacklisting Declaration	Bidder shall submit declaration that firm has not been blacklisted / debarred by any Government department / PSU / University / statutory authority.
21	Litigation Declaration	Declaration regarding absence of serious litigation affecting execution capability (if required).
22	Tender Fee	Submission of prescribed tender fee (if applicable).
23	Earnest Money Deposit (EMD)	Submission of EMD in prescribed form.
24	Bid Validity	Bid shall remain valid for tender validity period as specified.
25	Site Visit Requirement	Bidder shall inspect the site before quoting and shall be deemed aware of actual site conditions.
26	Acceptance of Tender Terms	Signed acceptance of all tender terms & conditions shall be submitted.
27	Work Completion Commitment	Bidder shall commit to completing work within prescribed timeline.
28	Annual Maintenance Commitment	Bidder shall be capable of executing annual repair and maintenance obligations during contract period.
29	Replacement Responsibility	Bidder shall replace defective / dead / damaged materials/plants at own cost during maintenance period.
30	Quality Compliance	Bidder shall agree to supply only approved quality materials and healthy plant stock.
31	Statutory Compliance	Compliance with all applicable taxation, labour, safety, and statutory laws.

Similar Work Definition

The following shall be treated as similar works:

- campus beautification work
 - landscaping work
 - horticulture development
 - lawn development
 - granite flooring work
 - marble flooring work
 - paver block work
 - pathway development
 - plaza development
 - external civil development
 - urban beautification
 - garden maintenance work
 - annual horticulture maintenance
 - plantation work
 - avenue plantation
 - institutional beautification works
-

Mandatory Documents to be Submitted

Sl. No.	Document
1	Firm registration certificate
2	GST registration certificate
3	PAN card
4	Income tax return copies
5	Similar work orders
6	Completion certificates
7	Performance certificates (if available)
8	Turnover certificate / audited financials
9	Solvency certificate (if required)
10	Machinery / equipment list
11	Manpower details
12	Non-blacklisting affidavit
13	Litigation declaration
14	EMD proof
15	Tender fee proof
16	Signed tender document
17	Authorization / power of attorney (if applicable)

Eligibility Summary

Only experienced and financially capable bidders having proven experience in civil beautification, landscaping, horticulture, granite/marble/paver works, and annual maintenance shall be eligible to participate.

TECHNICAL SPECIFICATIONS

Tender for beautification works using granite, marble, paver blocks, plants, saplings, grass etc. in front of university auditorium & administrative building including annual repair & maintenance works, transportation, loading-unloading, all labour charges at new campus (village - Bhakura) of Sant Gahira Guru Vishwavidyalaya, Surguja, Ambikapur (C.G.).

A. CIVIL / BEAUTIFICATION MATERIALS

1. Granite Work

Sl. No.	Item	Technical Specification
1	Granite Stone	Commercial / premium approved granite
2	Thickness	18 mm / 20 mm / 25 mm
3	Finish	Polished / flamed / anti-skid / matte
4	Colour	Approved shade as per university approval
5	Edge Finish	Machine cut / polished
6	Joint Finish	Proper uniform joints
7	Surface Quality	Crack-free, chip-free, defect-free
8	Application	Walkways / pathways / plaza / sitting area / edging

2. Marble Work

Sl. No.	Item	Technical Specification
1	Marble	Approved quality marble
2	Thickness	18 mm / 20 mm
3	Finish	Polished finish
4	Colour / Shade	Approved by university
5	Quality	Uniform, crack-free
6	Application	Decorative flooring / sitting zones / feature areas

3. Anti-Skid Stone Flooring

Sl. No.	Specification
1	Anti-skid finish
2	Outdoor weather resistant
3	Suitable for pedestrian movement
4	Slip-resistant safe surface

4. Paver Blocks

Sl. No.	Item	Technical Specification
1	Type	Interlocking concrete paver block
2	Grade	M30 / M35
3	Thickness	60 mm / 80 mm
4	Shape	Zig-zag / rectangular / approved design/I Shape
5	Finish	Smooth / textured
6	Colour	Approved colour
7	Standard	IS compliant

Applications:

- pathways
- plazas
- pedestrian movement
- open circulation areas

5. Kerb Stones

Specification

Precast concrete kerb stones

Straight / curved type

Proper alignment

Heavy-duty outdoor use

Approved dimensions

6. Edging Materials

Includes:

- stone edging
- kerb edging
- concrete edging
- decorative edging

B. BASE MATERIALS

7. Earth Filling

Specification

Approved earth

Free from debris / roots

Proper compaction

Suitable for landscaping / filling

8. Top Soil

Specification

Fertile screened top soil

Free from stones / debris

Suitable for lawn and plantation

9. Sand

Specification

Clean coarse sand

Free from organic impurities

Suitable for bedding / mortar

10. PCC Base

Specification

Cement concrete base

Suitable grade as approved

Proper mixing / curing

11. Cement

Approved makes:

- UltraTech
- ACC
- Ambuja
- JK Cement
- equivalent approved

12. Steel (if required)

Approved:

- Tata
- JSW
- Jindal
- equivalent

C. HORTICULTURE / LANDSCAPING MATERIALS

13. Lawn Grass

Approved types:

- Doob grass
- Mexican grass
- Carpet grass
- approved lawn variety

Requirements:

- fresh healthy turf
- weed free
- disease free
- dense growth

14. Ornamental Plants

Requirements:

- healthy nursery stock
- disease free
- proper root development
- approved species
- uniform size

15. Shrubs

Requirements:

- decorative shrubs
- healthy growth
- pest free
- suitable landscape species

16. Flowering Plants

Requirements:

- seasonal flowering plants
- healthy stock
- vibrant flowering quality

17. Decorative Saplings / Trees

Requirements:

- healthy saplings
- straight growth
- proper root ball
- disease free

Applications:

- avenue plantation
 - landscape feature planting
-

18. Hedge Plants

Requirements:

- suitable hedge species
 - dense growth
 - uniform height
-

D. SOIL CONDITIONERS / INPUTS

19. Organic Manure

Includes:

- compost
 - cow manure
 - vermicompost
 - approved organic conditioner
-

20. Fertilizers

Includes:

- NPK fertilizers
 - micronutrients
 - plant growth nutrients
-

21. Pesticides / Fungicides

Includes:

- insecticides
- fungicides
- pest control materials
- disease prevention chemicals

As approved.

E. IRRIGATION MATERIALS

22. Irrigation Accessories

Includes:

- hose pipes
- irrigation fittings
- watering accessories
- valves (if required)

Approved makes:

- Finolex
 - Supreme
 - equivalent
-

F. INSTALLATION REQUIREMENTS

23. Stone / Paver Installation

Shall include:

- proper base preparation
 - leveling
 - alignment
 - cutting
 - joint filling
 - compaction
 - finishing
 - neat workmanship
-

24. Plantation Work

Shall include:

- pit digging
 - manure application
 - soil conditioning
 - planting
 - staking
 - watering
 - protection
-

G. MAINTENANCE SPECIFICATIONS

25. Lawn Maintenance

Includes:

- mowing
 - watering
 - fertilizer
 - patch repair
 - weed removal
-

26. Plant Maintenance

Includes:

- pruning
 - watering
 - replacement
 - pest treatment
 - fertilization
-

27. Civil Maintenance

Includes:

- granite cleaning
 - marble cleaning
 - paver resetting
 - joint repair
 - damaged replacement
-

H. QUALITY REQUIREMENTS

All materials shall be:

- ✓ new
- ✓ approved quality
- ✓ defect free
- ✓ durable

- ✓ weather resistant
 - ✓ suitable for institutional outdoor use
-

I. INSPECTION / REJECTION

University may inspect:

- material quality
- thickness
- grade
- finish
- workmanship
- plant health
- maintenance quality

Rejected materials/work shall be replaced by contractor at own cost.

TECHNICAL COMPLIANCE CLAUSE

Only approved quality civil, landscaping, horticulture and maintenance materials shall be used. Inferior materials shall be rejected without compensation.

A. GENERAL TERMS & CONDITIONS

Sl. No.	Clause	Terms & Conditions
1	Scope of Contract	The work shall be executed on complete turnkey basis including supply of materials, transportation, loading-unloading, labour, tools, equipment, installation, maintenance, repairs, and all incidental works required for satisfactory completion.
2	Site Inspection	Bidder shall inspect the site before submission of bid and shall be deemed fully aware of site conditions, access limitations, working environment, measurements, and local constraints.
3	Acceptance of Site Conditions	No extra claim shall be entertained on account of ignorance of site conditions after award of work.
4	Materials	All materials shall be new, approved quality, defect-free, and conform to prescribed specifications.
5	Material Approval	Contractor shall obtain approval of materials/samples from competent university authority before use.
6	Rejection of Materials	Substandard, defective, damaged, inferior, or non-approved materials shall be rejected and replaced at contractor's cost.
7	Workmanship	Workmanship shall be neat, professional, durable, and to satisfaction of university authority.
8	Measurement	Measurement of work shall be taken as per actual executed quantities accepted by the university.
9	Quantity Variation	Quantities may increase, decrease, or items may be omitted/added as per actual requirement. No claim shall arise due to variation.
10	Completion Time	Contractor shall complete work within stipulated period from issue of work order.
11	Delay	Delay without justified reason may attract penalty / risk & cost action.
12	Extension of Time	Extension may be granted only at discretion of competent authority upon justified written request.
13	Taxes	Rates shall be exclusive/inclusive of taxes as specified in financial bid conditions. Applicable GST shall be dealt with as per tender conditions.
14	Transportation	Contractor shall arrange transportation, loading, unloading, shifting, and handling at own cost unless otherwise specified.
15	Labour	Contractor shall arrange all skilled/unskilled labour, supervisors, gardeners, technicians, helpers required for execution.
16	Tools & Equipment	Contractor shall provide all tools, machinery, gardening equipment, compaction equipment, cutting tools, water arrangements, etc.
17	Water / Electricity	Water/electricity arrangement shall be by contractor unless otherwise specifically permitted.
18	Quality Control	University may inspect quality at any stage and direct corrective action.
19	Inspection	Contractor shall provide full cooperation for inspection and verification.
20	Payment	Payment shall be made as per tender/work order terms against satisfactory execution and certification.

B. LABOUR / SAFETY CONDITIONS

Sl. No.	Clause	Terms & Conditions
21	Labour Law Compliance	Contractor shall comply with all labour laws, wage laws, safety laws, EPF/ESI requirements where applicable.
22	Minimum Wages	Labour shall be paid minimum wages as per statutory norms.

23	Insurance	Contractor shall be responsible for insurance of labour/workers where required.
24	Accident Responsibility	Any accident/injury/death during execution shall be sole responsibility of contractor.
25	PPE	Contractor shall provide PPE including gloves, helmets, safety shoes, masks, reflective jackets, etc.
26	Site Safety	Contractor shall maintain safe working practices and barricading.
27	Damage Responsibility	Any damage caused to university property shall be repaired/replaced at contractor's cost.

C. SPECIAL CAMPUS CONDITIONS

Sl. No.	Clause	Terms & Conditions
28	Campus Discipline	Work shall be executed without disturbing university functioning.
29	Restricted Working Areas	Contractor shall work only in permitted areas.
30	Behaviour of Workers	Workers shall maintain discipline and proper conduct within campus.
31	Entry Control	University may regulate entry of labour/materials.
32	Debris Disposal	Contractor shall remove debris, waste, weeds, packaging, dismantled materials regularly.
33	Housekeeping	Work area shall be kept clean and safe.
34	Protection of Existing Structures	Existing roads, pathways, drains, cables, pipelines, lawns, buildings, and installations shall be protected.

D. CIVIL / MATERIAL CONDITIONS

Sl. No.	Clause	Terms & Conditions
35	Granite / Marble Approval	Shade, finish, thickness, and sample approval mandatory before execution.
36	Paver Quality	Only approved grade paver blocks shall be used.
37	Plant Quality	Only healthy, disease-free approved plants/grass shall be supplied.
38	Replacement of Defective Plants	Dead/damaged plants during maintenance period shall be replaced by contractor at own cost.
39	Fertilizer / Chemicals	Only approved horticulture inputs shall be used safely.
40	Drainage	Proper drainage and slope shall be ensured to prevent water stagnation.

E. MAINTENANCE CONDITIONS

Sl. No.	Clause	Terms & Conditions
41	Maintenance Period	Contractor shall maintain completed works for prescribed annual maintenance period.
42	Lawn Maintenance	Includes mowing, watering, patch repairs, weed removal, fertilizer application.
43	Plant Maintenance	Includes pruning, watering, pesticide treatment, replacement planting.

44	Civil Maintenance	Includes granite cleaning, paver resetting, joint repairs, broken item replacement.
45	Regular Upkeep	Contractor shall ensure aesthetic upkeep throughout maintenance period.

F. PAYMENT / PERFORMANCE CONDITIONS

Sl. No.	Clause	Terms & Conditions
46	Running Bills	Running bills may be allowed if tender permits.
47	Final Payment	Final payment after satisfactory completion and certification.
48	Security Deposit	Security deposit / retention as per tender rules.
49	Defect Liability	Contractor shall rectify defects during defect liability / maintenance period.
50	Performance Failure	Failure may result in recovery, penalty, or termination.

G. TERMINATION / PENALTY CONDITIONS

Sl. No.	Clause	Terms & Conditions
51	Non-performance	University may terminate contract for poor performance.
52	Delay Penalty	Delay may attract liquidated damages as per tender terms.
53	Risk & Cost	Balance work may be executed through alternate agency at contractor's risk & cost.
54	Blacklisting	Serious default may lead to blacklisting/debarment as per rules.

H. LEGAL CONDITIONS

Sl. No.	Clause	Terms & Conditions
55	Jurisdiction	Ambikapur / Surguja jurisdiction shall apply.
56	Arbitration / Dispute	Disputes shall be resolved as per applicable tender/government norms.
57	Force Majeure	Force majeure conditions may be considered as per rules.

ACCEPTANCE CLAUSE

Submission of bid shall imply full acceptance of all tender terms, technical specifications, scope of work, and maintenance obligations.

APPROVED BRANDS / MAKES

Approved makes mentioned below or equivalent approved brands of equal/higher quality may be used only with prior approval of the University authority.

Sl. No.	Material / Item	Approved Makes / Brands
1	Cement	UltraTech / ACC / Ambuja / JK Cement / Shree Cement
2	Reinforcement Steel (if required)	Tata Tiscon / JSW Steel / Jindal Panther / SAIL
3	Structural Steel (if required)	Tata / JSW / Jindal / SAIL
4	Granite	Commercial approved granite / Pokarna / RK Marble / equivalent approved
5	Marble	RK Marble / A-Class approved marble / equivalent
6	Anti-skid Stone	Kajaria / Nitco / Johnson / equivalent approved
7	Interlocking Paver Blocks	KK Pavers / Hindustan Pavers / local IS-compliant approved manufacturer
8	Kerb Stones	Approved precast manufacturer / IS-compliant local approved make
9	Concrete Blocks / Precast Items	Approved IS-compliant manufacturer
10	Sand	Approved quality natural river sand / manufactured sand as approved
11	Aggregate	Approved crusher aggregate
12	Bricks (if required)	Approved first-class bricks
13	Drain Covers / Precast Covers	Approved IS-compliant make
14	PCC / Concrete Materials	Approved standard materials

HORTICULTURE / LANDSCAPING MATERIALS

Sl. No.	Item	Approved Make / Source
15	Lawn Grass	Approved nursery supply
16	Doob Grass	Approved nursery
17	Mexican Grass	Approved nursery
18	Carpet Grass	Approved nursery
19	Ornamental Plants	Approved nursery / horticulture supplier
20	Flowering Plants	Approved nursery
21	Shrubs	Approved nursery
22	Decorative Saplings	Forest dept. / approved nursery
23	Avenue Plantation Trees	Approved nursery
24	Hedge Plants	Approved nursery
25	Seasonal Flower Plants	Approved nursery

SOIL / HORTICULTURE INPUTS

Sl. No.	Item	Approved Make / Source
26	Organic Manure	Approved compost supplier
27	Vermicompost	Approved supplier
28	Fertilizers	IFFCO / NFL / Coromandel / equivalent
29	Micronutrients	Approved agriculture supplier
30	Insecticides	Bayer / UPL / Syngenta / approved
31	Fungicides	Bayer / UPL / Syngenta / approved

IRRIGATION / WATERING MATERIALS

Sl. No.	Item	Approved Make
33	PVC Pipes	Finolex / Supreme / Astral / Prince
34	Hose Pipes	Jain / Finolex / equivalent
35	Irrigation Fittings	Finolex / Supreme / Astral
36	Valves / Accessories	Approved standard make

FIXING / CONSUMABLE MATERIALS

Sl. No.	Item	Approved Make
37	Joint Filling Compound	Approved standard make
38	Stone Adhesive / Tile Adhesive	MYK Laticrete / Roff / Fosroc / equivalent
39	Waterproofing Compound	Dr. Fixit / Fosroc / Sika / Asian Paints SmartCare
40	Sealants	Sika / Dr. Fixit / Asian Paints
41	Paint (if required)	Asian Paints / Berger / Nerolac
42	Cleaning Chemicals	Approved standard make

MACHINERY / TOOLS (Preferred)

- vibratory compactor
- plate compactor
- concrete mixer
- stone cutter
- grass cutter
- pruning tools
- pesticide sprayer
- water tanker / watering equipment

BRAND SUBSTITUTION CLAUSE

Equivalent approved brands of equal or superior quality may be permitted only with prior written approval of the competent university authority. Inferior brands/materials shall not be accepted.

ANNUAL MAINTENANCE CONTRACT (AMC) SCOPE

The contractor shall provide **comprehensive annual maintenance services** for all beautification, landscaping, horticulture, lawn, and civil external development works executed under this contract for the prescribed maintenance period.

Detailed AMC Scope

Sl. No.	Maintenance Activity	Detailed Scope
1	Lawn Care & Maintenance	Complete upkeep of lawn areas including mowing, trimming, leveling correction, patch repair, re-turfing of damaged areas, removal of dry grass, and maintaining healthy uniform green lawn condition.
2	Watering / Irrigation	Regular watering of lawns, plants, shrubs, hedges, flower beds, saplings, and landscaped areas as per seasonal requirement through hose pipe / irrigation arrangement / tanker if required.
3	Fertilizer Application	Supply and application of organic manure, compost, vermicompost, NPK fertilizers, micronutrients, and soil conditioners as required for healthy plant and lawn growth.
4	Pruning / Trimming	Periodic pruning of shrubs, hedges, decorative plants, flowering plants, and trimming of overgrown branches to maintain shape, health, and aesthetics.
5	Replacement Planting	Replacement at contractor's cost of dead, damaged, diseased, dried, uprooted, or failed plants, shrubs, saplings, flower plants, hedge plants, and lawn patches during maintenance period.
6	Paver Block Repair	Repair, resetting, re-leveling, re-compaction, joint correction, replacement of damaged/broken/sunken paver blocks, interlocking blocks, pathway pavers, and decorative paving surfaces.
7	Granite Cleaning & Maintenance	Cleaning, washing, stain removal, polishing touch-up, edge correction, crack repair (minor), and maintenance of granite surfaces to preserve appearance and cleanliness.
8	Marble Cleaning & Maintenance	Cleaning, stain removal, polishing touch-up, minor repair, and aesthetic maintenance of marble surfaces and decorative stone areas.
9	Weed Removal	Removal of weeds, wild grass, unwanted vegetation, root growth, moss, and nuisance growth from lawn, planting beds, paver joints, pathways, drains, and surrounding landscaped areas.
10	Upkeep / General Housekeeping	General cleanliness, sweeping, removal of leaves, litter, plant waste, dried branches, debris, mud deposits, and maintenance of neat visual appearance of entire beautified area.
11	Pest & Disease Control	Regular inspection and treatment against insects, termites, fungal infection, plant disease, leaf damage, pest infestation, and horticulture health issues.
12	Seasonal Flower Bed Maintenance	Removal and replacement of seasonal flowering plants, maintenance of flower beds, fertilization, watering, pruning, and upkeep.
13	Hedge Maintenance	Hedge trimming, shape maintenance, replacement of dead hedge plants, weed removal, and nutrient application.
14	Sapling / Tree Maintenance	Watering, staking, support maintenance, disease control, pruning, and replacement where required.
15	Drain Cleaning / Water Flow Maintenance	Cleaning of nearby drainage channels, removal of blockages, ensuring free water runoff, and prevention of water stagnation affecting landscaped/civil works.

16	Joint Repair / Stone Maintenance	Refilling joints, repairing loose stone joints, correction of cracked filler, and maintenance of stone paved surfaces.
17	Damaged Material Replacement	Replacement/repair of broken granite, marble, kerb stones, edging stones, paver blocks, decorative elements, and other damaged components due to workmanship/maintenance failure.
18	Surface Cleaning	Periodic washing/cleaning of paved surfaces, pathways, plaza areas, sitting areas, kerb stones, and decorative surfaces.
19	Lawn Patch Repair	Repair and re-laying of damaged lawn patches caused by wear, weather, or maintenance failure.
20	Maintenance Supervision	Deployment of adequate maintenance staff / gardeners / supervisors for regular monitoring and upkeep.

AMC Frequency Requirements

Activity	Minimum Frequency
Watering	Daily / as required seasonally
Lawn mowing / trimming	Weekly / as required
Weed removal	Weekly / fortnightly
Fertilizer / manure	Monthly / as required
Pruning	Monthly / as required
Pest control	Monthly / as required
Surface cleaning	Weekly / as required
Plant replacement	Immediate / within prescribed time
Paver / stone repair	As soon as defect is observed

Contractor Responsibilities During AMC

Contractor shall provide:

- gardeners
- maintenance labour
- supervisors
- grass cutters
- pruning tools
- pesticide sprayers
- fertilizers
- pesticides
- manure
- replacement plants
- irrigation accessories
- cleaning tools
- transport for maintenance activities
- complete upkeep resources

Performance Requirements

The contractor shall ensure:

- ✓ healthy green lawns
- ✓ live and healthy plants
- ✓ proper pruning and shaping
- ✓ weed-free landscaped area
- ✓ clean granite/marble surfaces
- ✓ level and damage-free paver blocks

- ✓ proper drainage flow
 - ✓ aesthetically maintained campus frontage
-

Non-Performance Clause

Failure to maintain the beautified area satisfactorily may lead to:

- penalty deduction
 - rectification at contractor's cost
 - execution through alternate agency at risk & cost
 - security deposit deduction
 - termination of AMC obligation
-

AMC Scope Summary

Comprehensive maintenance including horticulture + lawn + landscaping + stone/paver maintenance + cleaning + repairs + replacement + upkeep.

SERIAL NO. 09

Tender for beautification works using granite, marble, paver blocks, plants, saplings, grass etc. in front of university auditorium & administrative building including annual repair & maintenance works, transportation, loading-unloading, all labour charges at new campus (village - Bhakura) of Sant Gahira Guru Vishwavidyalaya, Surguja, Ambikapur (C.G.).

TECHNICAL BID

PART–A: BIDDER INFORMATION

1. Name of Bidder/Firm: _____
2. Address (as per Gumasta Licence): _____

3. Correspondence Address: _____

4. Contact No.: _____
5. Email ID: _____
6. Name of Authorized Signatory/Proprietor: _____

PART–B: ELIGIBILITY DOCUMENTS (*Attach self-attested copies*)

S. No.	Document	Number	Submitted (Yes/No)
1	Valid firm registration of the firm or proprietor.		
2	GST registration of the firm or proprietor.		
3	PAN card of the firm or proprietor.		
4	Aadhaar of the proprietor of the firm.		
5	Valid Gumasta License (Shop & Establishment Registration)		
6	ITR (of last 3 financial year) but exempted for MSME/Udyam registered firms/Start-ups.		
7	Turnover of Rs. 20 Lakh (in the last financial year) (preferable) but – exempted for MSME/Udyam registered firms/Start-ups.		
8	Balance Sheet (of last 3 financial year) audited and certified by the CA. (preferable) but – exempted for MSME/Udyam registered firms/Start-ups.		
9	Authorization letter/dealership certificate from manufacturer company (preferable) but – exempted for MSME/Udyam registered firms/Start-ups.		

10	ISO certifications (preferable) but – exempted for MSME/Udyam registered firms/Start-ups.		
11	Experience in similar works (preferable) but – exempted for MSME/Udyam registered firms/Start-ups.		
12	Affidavit (Non-blacklisting and genuineness of the documents submitted/documents submitted with the tender are not fake or forged)		

PART-C: EXPERIENCE OF ROOFING WITH METAL SHEET WORK

S. No.	Department/Client/Organization	Work / Supply order No. and date	Value (₹)	Year	Work complete Yes/No
1					
2					
3					
4					
5					

Note: Attach work orders of the similar work from any Govt. Office/Organization and completion certificates

PART-D: QUALITY ASSURANCE

1. Materials shall conform to IS Codes OR meet manufacturer company standards.

PART-E: TIME SCHEDULE

1. supply within 30 days and complete the work within 60 days after the issuance of the supply order.

PART-F: DECLARATIONS

1. Non-Blacklisting Declaration

“I/We hereby declare that the firm has not been blacklisted by any Government Department.”

2. Site Visit Certificate

“I/We have visited the site and understood the scope of work.”

3. Acceptance of Terms

“I/We agree to all tender conditions, specifications, and contract terms.”

Signature & Seal of Bidder

Name

Address.....

.....

Mobile No.....

PENALTY CLAUSE

Penalty / Liquidated Damages / Performance Failure Clauses

Sl. No.	Default / Deficiency	Penalty / Action
1	Delay in commencement of work after issue of work order	University may issue notice and impose penalty as per tender conditions.
2	Delay in completion of work within stipulated period	Liquidated damages up to prescribed percentage of contract value, e.g 1 % per week, subject to maximum 6% of the bill.
3	Poor workmanship in civil / beautification works	Defective work shall be rectified/re-executed at contractor's own cost without extra payment.
4	Use of substandard / non-approved materials	Immediate rejection and replacement at contractor's cost; repeated violation may attract penalty/termination.
5	Inferior granite / marble / paver quality	Rejection and replacement at contractor's cost.
6	Improper paver laying / settlement / uneven surface	Contractor shall repair/reset at own cost within specified time, failing which penalty/recovery may apply.
7	Water stagnation due to improper slope / drainage execution	Rectification at contractor's cost; penalty may be imposed for delay in rectification.
8	Damage to university buildings / roads / drains / utilities / existing infrastructure	Full recovery of repair/replacement cost from contractor.
9	Failure to maintain healthy lawn	Penalty / deduction for poor maintenance and rectification at contractor's cost.
10	Dry / dead / damaged plants not replaced	Mandatory replacement at contractor's cost within specified time; failure may attract deduction.
11	Failure in watering / irrigation maintenance	Penalty for negligence affecting plant/lawn health.
12	Poor pruning / hedge maintenance	Maintenance deficiency penalty / rectification notice.
13	Weed growth / poor housekeeping	Penalty for unsatisfactory upkeep and delayed cleaning.
14	Failure in AMC performance	Deduction from AMC payments / security deposit recovery / alternate agency deployment.
15	Failure to attend maintenance complaints within specified time	Penalty for delayed response and rectification.
16	Repeated maintenance failures	University may get work done through alternate agency at contractor's risk & cost.
17	Failure to repair damaged pavers / granite / marble during maintenance	Recovery from pending bills / security deposit.
18	Labour law violations	Contractor solely responsible; statutory recovery/penalty as applicable.
19	Safety violation / non-use of PPE	Immediate warning / work stoppage / penalty.
20	Accident due to negligence	Entire responsibility and liability of contractor.
21	Unauthorized subcontracting	Penalty / contract termination if prohibited under tender terms.
22	Abandonment of work	Termination + risk & cost execution through alternate agency.

23	Non-compliance with instructions of university authority	Written warning, penalty, or contract action.
24	Submission of false documents / false claims	Bid rejection / contract termination / forfeiture / blacklisting action.
25	Repeated non-performance	Termination, forfeiture of security deposit, blacklisting as per rules.

Response Time / Rectification Timeline

Defect Type	Maximum Response Time
Plant replacement	3–7 days
Lawn maintenance deficiency	Immediate / 2–3 days
Watering failure	Immediate
Weed removal	2–3 days
Paver damage	3–7 days
Granite / marble defect	7 days
Drain blockage / water stagnation	Immediate / 24–48 hours
Safety non-compliance	Immediate

Financial Recovery Clause

University may recover penalties from:

- running bills
- final bill
- AMC payments
- security deposit
- performance security
- any amount payable to contractor

Risk & Cost Clause

If contractor fails to perform satisfactorily:

- university may execute balance / rectification work through another agency
- additional expenditure shall be recovered from contractor

Termination Clause

Contract may be terminated for:

- persistent poor performance
- unreasonable delay
- substandard materials
- AMC failure
- abandonment
- safety violations
- misconduct
- contractual breach

Blacklisting Clause

Serious contractual default may result in:

- debarment
- blacklisting
- future tender disqualification

(as per applicable rules)

Performance Clause

The contractor shall maintain the beautified area in healthy, clean, safe, and aesthetically satisfactory condition throughout the maintenance period; failure shall attract penalty and recovery.

MANPOWER REQUIREMENT

The contractor shall deploy adequate qualified, skilled, semi-skilled, and unskilled manpower for successful execution and maintenance of the work. Manpower may be increased as per site requirement and instructions of the University.

Sl. No.	Category of Manpower	Minimum Requirement*	Scope / Responsibility
1	Project / Site Supervisor	1 No.	Overall supervision, coordination with university authority, progress monitoring, quality control, labour deployment, reporting.
2	Civil Engineer / Site Engineer (if required)	1 No.	Layout verification, civil execution supervision, measurements, quality checks, technical coordination.
3	Civil Mason	2–4 Nos.	PCC work, granite/marble laying support, kerb fixing, edging, minor civil repair works.
4	Granite / Marble Fixer (Stone Mason)	2–4 Nos.	Granite laying, marble fixing, anti-skid stone work, cutting, polishing, finishing.
5	Paver Block Layer / Installer	2–6 Nos.	Paver laying, alignment, compaction support, edge finishing, resetting and repairs.
6	Skilled Fabrication / Finishing Worker (if required)	1–2 Nos.	Cutting, finishing, shaping, adjustment works.
7	Gardener / Mali	2–6 Nos.	Plantation, watering, pruning, lawn care, fertilizer application, horticulture upkeep.
8	Horticulture Supervisor / Garden In-charge (preferred)	1 No.	Landscape maintenance supervision, plant health monitoring, horticulture scheduling.
9	Planting Labour / Nursery Helper	2–4 Nos.	Pit digging, plantation, soil preparation, plant handling, replacement work.
10	Irrigation / Watering Worker	1–2 Nos.	Watering schedule, hose operation, irrigation maintenance.
11	Pest Control / Horticulture Treatment Worker (as needed)	1 No.	Fertilizer, pesticide, fungicide application.
12	General Labour / Helpers	4–10 Nos.	Loading-unloading, shifting, mixing, cleaning, material handling, support works.
13	Cleaner / Housekeeping Worker	1–2 Nos.	Debris removal, cleaning, upkeep, waste disposal.
14	Transport / Loading Labour	As required	Material movement, loading-unloading, shifting.
15	Equipment Operator (if machinery used)	As required	Compactor, cutter, mixer, watering equipment operation.
16	Safety Worker / Safety Marshal (if required)	1 No.	Safety compliance, barricading, PPE monitoring.

*Minimum requirement is indicative; contractor shall deploy sufficient manpower based on workload, deadlines, and maintenance obligations.

Execution Phase Manpower (Indicative)

During active civil/beautification execution, a typical deployment may include:

- 1 Site Supervisor
 - 1 Site Engineer (if needed)
 - 2–4 Civil Masons
 - 2–4 Stone Fixers
 - 2–6 Paver Workers
 - 2–6 Gardeners
 - 4–10 Helpers
 - support staff as required
-

AMC / Maintenance Phase Manpower (Indicative)

During annual maintenance:

- 1 Garden Supervisor (preferred)
 - 2–4 Gardeners / Malis
 - 1 Watering Worker
 - 1 Cleaner / Helper
 - replacement/support labour as needed
-

Labour Compliance Conditions

The contractor shall ensure:

- deployment of competent manpower
 - statutory wages compliance
 - EPF / ESI compliance where applicable
 - identity verification if required
 - proper discipline within campus
 - PPE and safety compliance
 - timely replacement of absent manpower
-

Manpower Clause

The contractor shall maintain adequate manpower throughout execution and AMC period. Insufficient manpower leading to delay or poor maintenance shall be treated as non-performance and may attract penalty.

SERIAL NO. 09

Tender for beautification works using granite, marble, paver blocks, plants, saplings, grass etc. in front of university auditorium & administrative building including annual repair & maintenance works, transportation, loading-unloading, all labour charges at new campus (village - Bhakura) of Sant Gahira Guru Vishwavidyalaya, Surguja, Ambikapur (C.G.).

FINANCIAL BID

Name of Bidder/Firm: _____

Address: _____

Contact No. _____ Email ID _____

(Rate should be quoted excluding all applicable Taxes/GST)

Sl. No.	Description of Item / Work	Unit	Rate (₹) Excluding GST
1	Site survey, layout marking, measurement, setting out and planning complete	LS	
2	Site clearing, removal of bushes, weeds, debris, unwanted vegetation, waste complete	Sqm / LS	
3	Excavation for pathways, paver areas, kerb stones, planting pits, foundations complete	Cum	
4	Earth filling / backfilling / dressing / leveling / compaction complete	Cum	
5	Subgrade preparation / compaction complete	Sqm	
6	PCC base work complete	Cum / Sqm	
7	Sand bedding / cushion layer complete	Cum / Sqm	
8	Supply and laying granite flooring complete	Sqm	
9	Supply and laying anti-skid granite complete	Sqm	
10	Supply and laying polished marble flooring complete	Sqm	
11	Decorative stone work / feature stone work complete	Sqm	
12	Granite edging / border work complete	Rmt	
13	Stone cutting / polishing / finishing complete	LS	
14	Supply and laying interlocking paver blocks complete	Sqm	
15	Supply and laying coloured paver blocks complete	Sqm	
16	Heavy-duty paver block laying complete	Sqm	
17	Supply and fixing kerb stones complete	Rmt	
18	Decorative edging / border treatment complete	Rmt	
19	Pathway / walkway paving complete	Sqm	
20	Plaza / forecourt paving complete	Sqm	
21	Drain cleaning / drain improvement work complete	Rmt / LS	
22	Water runoff management / slope correction complete	LS	
23	Repair of drainage edges / water channels complete	Rmt	
24	Garden layout development / landscaping complete	Sqm / LS	
25	Supply and filling fertile top soil complete	Cum	

26	Lawn development complete	Sqm	
27	Grass turfing complete	Sqm	
28	Supply and application of organic manure / compost / vermicompost complete	Kg / LS	
29	Plantation work including pit digging and planting complete	Each	
30	Supply and plantation of ornamental plants complete	Each	
31	Supply and plantation of shrubs complete	Each	
32	Supply and plantation of flowering plants complete	Each	
33	Supply and plantation of decorative saplings complete	Each	
34	Avenue plantation complete	Each	
35	Hedge plantation complete	Rmt / Each	
36	Seasonal flower bed development complete	Sqm	
37	Fertilizer application complete	LS	
38	Pesticide / fungicide treatment complete	LS	
39	Irrigation arrangement / watering system complete	LS	
40	Annual lawn maintenance complete	Month / LS	
41	Watering and irrigation maintenance complete	Month / LS	
42	Pruning / trimming / hedge maintenance complete	Month / LS	
43	Weed removal / cleaning complete	Month / LS	
44	Plant replacement / seasonal replacement complete	Month / LS	
45	Granite / marble cleaning and maintenance complete	Month / LS	
46	Paver repair / resetting / joint correction complete	Month / LS	
47	General upkeep / housekeeping complete	Month / LS	
48	Skilled mason labour charges complete	LS	
49	Stone fixing labour charges complete	LS	
50	Paver laying labour charges complete	LS	
51	Gardening / horticulture labour charges complete	LS	
52	Supervisor charges complete	LS	
53	Helper / unskilled labour charges complete	LS	
54	Transportation of materials complete	LS	
55	Loading charges complete	LS	
56	Unloading charges complete	LS	
57	Internal shifting / handling complete	LS	
58	Machinery / compactor / cutting tools / equipment charges complete	LS	
59	Gardening tools / irrigation tools / sprayers complete	LS	
60	Safety arrangements / barricading / PPE complete	LS	
61	Cleaning / debris disposal / waste removal complete	LS	
62	Complete turnkey beautification work including AMC as per tender scope	LS	

Total (Rs.)	
GST @ %	
Grand Total (Rs.)	

AMOUNT IN WORDS: Rupees _____

_____ **Only**

Payment Terms

1. I/We agree to execute the work as per specifications, terms & conditions.
2. Complete Payment will be made after the delivery of the materials and satisfactory completion of the work and submitting the tax invoice having GST and other details.
3. If necessary, the University authority may constitute a technical committee to inspect the quality of the materials supplied and overall work. GST & TDS shall be deducted before or at the time of payment as per rules/orders of the Govt.

Signature & Seal of Bidder

Name
Address.....
.....
Mobile No.....

**DECLARATION OF NON-BLACKLISTING
AFFIDAVIT / DECLARATION**

(On Firm's Letterhead / Non-Judicial Stamp Paper as applicable)

To,

The Registrar

Sant Gahira Guru Vishwavidyalaya, Surguja

Ambikapur (C.G.)

Subject: Declaration regarding non-blacklisting

Reference: **No.: 3051 / Estate / Tender / 2026 Ambikapur, Date: 24/04/2026 SERIAL NO. 09**

Name of Tender / Work: **Tender for beautification works using granite, marble, paver blocks, plants, saplings, grass etc. in front of university auditorium & administrative building including annual repair & maintenance works, transportation, loading-unloading, all labour charges at new campus (village - Bhakura) of Sant Gahira Guru Vishwavidyalaya, Surguja, Ambikapur (C.G.).**

I/We hereby declare that our firm/company/agency namely:

has not been blacklisted, debarred, suspended, or declared ineligible by any Government Department, Public Sector Undertaking, Autonomous Body, University, Municipal Authority, or any statutory authority in India.

I/We further declare that:

- No investigation is pending relating to fraudulent tender practices.
- No contract has been terminated for poor performance by any public authority.
- If any information is found false, the University shall have the right to reject our bid and forfeit EMD/security deposit.

Date: _____

Place: _____

Authorized Signatory

Name: _____

Designation: _____

Seal: _____

ANNEXURE - I

TENDER ACCEPTANCE LETTER

To,

The Registrar,
Sant Gahira Guru Vishwavidyalaya, Surguja,
Ambikapur – 497001.

Subject: Acceptance of Terms & Conditions of Tender – Reg

Reference: No.: 3051 / Estate / Tender / 2026 Ambikapur, Date: 24/04/2026 SERIAL NO. 09

Name of Tender / Work: Tender for beautification works using granite, marble, paver blocks, plants, saplings, grass etc. in front of university auditorium & administrative building including annual repair & maintenance works, transportation, loading-unloading, all labour charges at new campus (village - Bhakura) of Sant Gahira Guru Vishwavidyalaya, Surguja, Ambikapur (C.G.).

Dear Sir,

1. I/ We have downloaded the tender document(s) for the above mentioned ‘Tender/Work’ from the website(s) namely: www.sggcg.in as per tender notice.
2. I / We hereby certify that I / we have read the entire clauses, terms and conditions of the tender document and I / we shall abide hereby by the terms / conditions / clauses contained therein.
3. The corrigendum(s) issued from time to time by your organization too has also been taken into consideration, while submitting this acceptance letter.
4. I / We hereby unconditionally accept the tender conditions of above-mentioned tender document(s) / corrigendum(s) in its totality / entirety and also unconditionally accept that the University has the right to accept the whole or any part of the Tender or portion of the quantity offered or reject it in full without assigning any reason.
5. I / We accept that being L1 alone will not confer the award of the contract by the University. The Award of the contract will be communicated by University through Post/ electronic form of communication, which is final and I / we shall abide by the terms / conditions / clauses contained therein.
6. I / We do hereby declare that our Firm has not been blacklisted/ debarred by any Govt. Department/Public sector undertaking.
7. I / We certify that all information furnished by our Firm is true & correct and, in the event, that the information is found to be incorrect/untrue or found violated, then your department/ organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,

(Signature of the Bidder, with Official Seal)

ANNEXURE - II

FINANCIAL BID UNDERTAKING

To,
The Registrar,
Sant Gahira Guru Vishwavidyalaya, Surguja,
Ambikapur – 497001.

Dear Sir,

Subject: Financial Bid Undertaking – Reg

Reference: **No.: 3051 / Estate / Tender / 2026 Ambikapur, Date: 24/04/2026 SERIAL NO. 09**

Name of Tender / Work: **Tender for beautification works using granite, marble, paver blocks, plants, saplings, grass etc. in front of university auditorium & administrative building including annual repair & maintenance works, transportation, loading-unloading, all labour charges at new campus (village - Bhakura) of Sant Gahira Guru Vishwavidyalaya, Surguja, Ambikapur (C.G.).**

Having examined the tender documents, specifications, scope of work, terms and conditions, and having inspected the site conditions, we hereby submit our bid for the above-mentioned work in accordance with the tender requirements.

We confirm:

1. the Financial Bid for “Tender for supply of Tata / JSW / Jindal / other equivalent metal roofing sheets and removing of old sheets, fitting of new metal roofing sheets in pharmacy department building and other buildings at Darripara Campus of Sant Gahira Guru Vishwavidyalaya, Surguja, Ambikapur (C.G.), including fabrication, transportation, loading-unloading, and all labour charges.” as envisaged in the Bid document.
2. I have thoroughly examined and understood all the terms and conditions as contained in the Bid document, and agree to abide by them
3. We have carefully read and understood all tender conditions.
4. We accept all terms and conditions without reservation.
5. The rates quoted in the financial bid are inclusive of all costs, taxes, labour, transportation, materials, machinery, tools, loading-unloading, and incidental expenses.
6. We undertake to execute the work within the stipulated completion period.
7. We agree that the University reserves the right to accept or reject any bid without assigning reasons.
8. Our bid shall remain valid for **90 days** from the date of bid opening.
9. We certify that all submitted information is true and correct.
10. I offer to supply at the rates as indicated in the price Bid of this tender.

Place:

Date:

Yours Faithfully,

(Signature of the Bidder, with Official Seal)

ANNEXURE - III

DOCUMENTS TO BE SUMMITTED

The Bidder should provide following documents with seal of the firm and sign of the bidder:

S. No.	Document	Submitted (Yes/No)
1	Valid registration of the firm or proprietor.	
2	GST registration of the firm or proprietor.	
3	PAN card of the firm or proprietor.	
4	Aadhaar of the proprietor of the firm.	
5	Valid Gumasta License (Shop & Establishment Registration)	
6	ITR (of last 3 financial year) but exempted for MSME/Udyam registered firms/Start-ups.	
7	Turnover of Rs. 20 Lakh (in the last financial year) (preferable) but – exempted for MSME/Udyam registered firms/Start-ups.	
8	Balance Sheet (of last 3 financial year) audited and certified by the CA. (preferable) but – exempted for MSME/Udyam registered firms/Start-ups.	
9	Authorization letter/dealership certificate from manufacturer company (preferable) but – exempted for MSME/Udyam registered firms/Start-ups.	
10	ISO certifications (preferable) but – exempted for MSME/Udyam registered firms/Start-ups.	
11	Experience in similar works (preferable) but – exempted for MSME/Udyam registered firms/Start-ups.	
12	Affidavit (Non-blacklisting and genuineness of the documents submitted/documents submitted with the tender are not fake or forged)	
13	Tender Acceptance Letter (Annexure-I)	
14	Price Bid Undertaking (Annexure-II)	
15	DD pertaining to Tender Cost Rs. 2000.00	
16	DD pertaining to Earnest Money Deposit of Rs. 20,000.00	
17	Documents to claim EMD exemption	

Signature & Seal of Bidder

Name

Address.....

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Mobile No.....