



Expression of Interest (EOI)

For

**Design & Development of Official Website for Sant Gahira
Guru Vishwavidyalaya, Sarguja, Ambikapur (C.G.).**

EOI Reference No - 326/store/2025
dated 03-12-2025

Invited by

**Sant Gahira Guru Vishwavidyalaya, Sarguja
Ambikapur (C.G.)**

Address: - Administrative Building,
Vill- Bhakura, Ramanujanj Road
Ambikapur, District- Surguja (C.G.)- 497001
Email: registrarsua@yahoo.in

Contents

1. Invitation for Competitive Bidding.....	4
1.1. Time Schedule of Various Tender Related Events:	4
2. Request for Proposal.....	5
2.1. Objectives of the Project	5
2.2. Instructions to the Bidders.....	5
2.2.1. General.....	5
2.2.2. Compliant Proposals / Completeness of Response	5
2.2.3. Pre-Bid Meeting & Clarifications	6
2.2.3.1. Pre-bid Conference	6
2.2.4. Key Requirements of the Bid	6
2.2.4.1. Right to Terminate the Process	6
2.2.4.2. Submission of Proposals.....	6
2.2.5. Preparation and Submission of Proposal.....	7
2.2.5.1. Late Bids	7
2.2.6. Deviations.....	7
2.2.7. Evaluation Process	7
2.2.7.1. Tender Opening	8
2.2.7.2. Tender Evaluation	8
2.2.8. Criteria for Evaluation	8
2.2.9. Pre-Qualification (PQ) Criteria	8
2.2.10. Technical Qualification Criteria	9
2.2.11. Scoring Model QCBS.....	10
2.2.11.1. Combined (Technical and Financial) Evaluation	10
2.3. Appointment of Bidder	11
2.3.1. Award Criteria	11
<u>2.3.2. Right to Accept Any Proposal and To Reject Any or All Proposal(s)</u>	<u>111</u>
2.4. Scope of Work	12
2.4.1. Overview	12
2.4.2. Requirements for the Web Portal:.....	12
2.4.2.1. Modern and Responsive Design:.....	13
2.4.2.2. Dynamic Home Page	13
2.4.2.3. Department/Section-wise CMS Access	13
2.4.2.4. Core Modules of the New Portal	13
<u>2.4.2.5. Online Forms & Applications</u>	<u>13</u>

2.4.2.6.	Security & Compliance Requirements	13
2.4.2.7.	Accessibility Requirements.....	13
2.4.2.8.	Technical Architecture	13
2.5.	Deliverables & Timelines	14
2.6.	Service Level Agreement	14
2.7.	Payment Schedules.....	15
2.8.	Termination of work during assignment	15
2.9.	Force Majeure	15
2.10.	Termination for Insolvency:	15
2.11.	Resolution of disputes	16
2.12.	Termination of Default.....	16
3.	Annexure's.....	17
3.1.	Annexure 1: Project Details.....	17
3.2.	Annexure 2: Financial Proposal Template.....	17

1. **Invitation for Competitive Bidding**

Sant Gahira Guru Vishwavidyalaya, Sarguja Ambikapur invites sealed Competitive Proposal/Bids from eligible, experienced, and technically competent agencies/firms for the Design, Development, Deployment, and Maintenance of the University Website.

1.1. **Time Schedule of EOI & Tender Related Events:**

Sr. No.	Information	Details
1.	EOI Reference No –	326/store/2025
2.	EOI Release Date	03-12-2025
3.	Tender Document Fee	The bidder shall submit the prescribed tender fees of Rs. 2,000/- (Ru. Two Thousand Only).
4.	Last date for submission of written queries for clarifications	Submission of Pre-bid queries through email on registrarsua@yahoo.in
5.	Date of pre-bid conference	16-12-2025
6.	Venue of Pre-Bid conference	Sant Gahira Guru Vishwavidyalaya, Sarguja Administrative Building, Vill- Bhakura, Ramanujanj Road Ambikapur, District- Surguja (C.G.)- 497001 Email: registrarsua@yahoo.in
7.	Release of Corrigendum / Amendment	If required
8.	Opening of EMD and Technical Proposal	23-12-2025 03:00 PM
9.	Place, Time and Date of opening of financial proposals	To be intimated through email or telephone No. to be supplied by the bidder.
10.	Date of Technical Presentation	To be intimated through email or telephone No. to be supplied by the bidder.
11.	Contact Address	Registrar, Sant Gahira Guru Vishwavidyalaya, Sarguja Administrative Building, Vill- Bhakura, Ramanujanj Road Ambikapur, District- Surguja (C.G.)- 497001 Email: registrarsua@yahoo.in

2. Request for Proposal

2.1. Objectives of the Project

The objective of this project is to develop a modern, responsive, and user-friendly website for Sant Gahira Guru Vishwavidyalaya, Sarguja Ambikapur that provides easy access to academic, examination, administrative and student-related information. The project aims to enhance user experience through an intuitive design, improved navigation, and mobile compatibility. It also seeks to implement a secure and scalable Content Management System (CMS) to enable University staff to update content with ease. Key objectives include integrating essential modules, ensuring data security, optimizing website performance, migrating existing content, and providing reliable technical support and maintenance throughout the contract period.

2.2. Instructions to the Bidders

2.2.1. General

- a. While every effort has been made to provide comprehensive and accurate background information and requirements and specifications, Bidders must form their own conclusions about the solution needed to meet the requirements. Bidders and recipients of this EOI may wish to consult their own legal advisers in relation to this EOI.
- b. All information supplied by Bidders may be treated as contractually binding on the Bidders, on successful award of the assignment by the Technical Evaluation Committee on the basis of this EOI
- c. No commitment of any kind, contractual or otherwise shall exist unless and until a formal written contract has been executed by the Registrar or on behalf of the Technical Evaluation Committee. Any notification of preferred bidder status by the Technical Evaluation Committee shall not give rise to any enforceable rights by the Bidder. The Technical Evaluation Committee may cancel this public procurement at any time prior to a formal written contract being executed by or on behalf of the Technical Evaluation Committee.
- d. This EOI supersedes and replaces any previous public documentation & communications, and Bidders should place no reliance on such communications.
- e. As per sub-rule 4.2 of the Chhattisgarh Store Purchase Rules, 2002, the conditions of the tender shall be determined by the tendering authority. However, startups that are recognized by the Government of India and established in Chhattisgarh, as defined under Serial No. 54 of Annexure-1 of the Industrial Policy 2014–19, and whose recognition was valid on the date of issuance of the tender (as verified on the Government of India's official website), shall be granted the following exemptions in the tender process:
 - a. No prior experience shall be required.
 - b. No prior turnover criteria shall be applicable.

2.2.2. Compliant Proposals / Completeness of Response

- a. Bidders are advised to study all instructions, forms, terms, requirements and other information in the EOI documents carefully. Submission of the Proposal/bid shall be deemed to have been done after careful study and examination of the EOI document with full understanding of its implications.

- b. Failure to comply with the requirements of this paragraph may render the Proposal non-compliant and the Proposal may be rejected. Bidders must:
- Include all documentation specified in this EOI;
 - Follow the format of this EOI and respond to each element in the order as set out in this EOI
 - Comply with all requirements as set out within this EOI.

2.2.3. Pre-Bid Meeting & Clarifications

2.2.3.1. Pre-bid Conference

The queries should necessarily be submitted in the following format:

S. No.	EOI Document Reference(s)	Content of EOI requiring	Points of clarification
1.			

Queries not adhering to the format above or queries not received within the mentioned deadline shall not be taken up at the Pre-Bid Meeting. Technical Evaluation Committee or The Registrar, Sant Gahira Guru Vishwavidyalaya, Sarguja, Ambikapur shall not be responsible for any delay in receiving the clarification document including but not limited to any delays like postal delays.

2.2.4. Key Requirements of the Bid

2.2.4.1. Right to Terminate the Process

- a. Registrar may terminate the EOI process at any time and without assigning any reason. Registrar makes no commitments, express or implied, that this process will result in a business transaction with anyone.
- b. This EOI does not constitute an offer by Technical Evaluation Committee. The bidder's participation in this process may result Technical Evaluation Committee selecting the bidder to engage towards execution of the contract.

2.2.4.2. Submission of Proposals

- a. The bidders should submit their responses as per the format given in this EOI in the following manner
 1. Technical Proposal – Containing EMD & tender Fees, Technical Solution Proposed, Response to Pre-Qualification Criterion: in first envelope.
 2. Commercial Proposal - 2nd envelope.
- b. Please Note that Prices should not be indicated in the Pre-Qualification Proposal or Technical Proposal, it should only be indicated in the Commercial Proposal.
- c. All the pages of the proposal must be sequentially numbered and must contain the list of contents with page numbers, sealed and signed by authorized signatory. Any deficiency in the documentation may result in the rejection of the Bid.

- d. The original proposal/bid shall be prepared in indelible ink. It shall contain no interlineations or overwriting, except as necessary to correct errors made by the bidder itself. Any such corrections must be initialed by the person (or persons) who sign(s) the proposals.
- e. All pages of the proposal/bid shall be initialed and stamped by the bidder or persons who sign the proposal/bid.
- f. Bidders must ensure that the submission of proposal/bid is only through speed post only.
- g. Physical response will not be entertained.

2.2.5. Preparation and Submission of Proposal

2.2.5.1. Late Bids

- a. Proposal/Bids received after the due date and the specified time (including the extended period if any) for any reason whatsoever, shall not be entertained and shall be returned unopened.
- b. The Proposal/bids submitted by telex/telegram/fax/e-mail etc shall not be considered. No correspondence will be entertained on this matter.
- c. The University shall not be responsible for any postal delay or non-receipt/ non-delivery of the documents as well as non/mal-functionality of e-procurement portal at bidders end. No further correspondence on the subject will be entertained.
- d. The Registrar of the Sant Gahira Guru Vishwavidyalaya, Sarguja Ambikapur reserves the right to modify and amend any of the above-stipulated condition / criterion depending upon project priorities vis-à-vis urgent commitments.

2.2.6. Deviations

The bidder may provide deviation to the contents of the EOI document. It may be noted that once the deviation are provided, the bidder would not be allowed to withdraw the deviation submitted. The Technical evaluation committee would evaluate and classify them as “material deviation” or “non material deviation“. In case of material deviation, the committee may decide to “monetize” the value of the deviations, which will be added to the price bid submitted by the bidder OR declare the bid as non-responsive. The bidders would be informed in writing on the committee’s decision on the deviation, prior to the announcement of technical scores. The bidders would not be allowed to withdraw the deviations at this stage. No correspondence in this matter will be entertained.

2.2.7. Evaluation Process

- a. The Registrar will constitute a Technical Evaluation Committee to evaluate the responses of the bidders
- b. The Technical Evaluation Committee constituted by the Registrar shall evaluate the responses to the EOI and all supporting documents / documentary evidence. Inability to submit requisite supporting documents / documentary evidence, may lead to rejection.

- c. The decision of the Technical Evaluation Committee in the evaluation of responses to the EOI shall be final. No correspondence will be entertained outside the process of negotiation/discussion with the Committee.
- d. The Technical Evaluation Committee may ask for meetings or presentation with the Bidders to seek clarifications on their proposals
- e. The Technical Evaluation Committee reserves the right to reject any or all proposals on the basis of any deviations.
- f. Each of the responses shall be evaluated as per the criteria and requirements specified in this EOI.

2.2.7.1. Tender Opening

The Proposals/bids submitted up to specified Time on specified Date will be opened at specified Time on specified Date Time by Technical Evaluation Committee and Purchase Committee of the University.

2.2.7.2. Tender Evaluation

- a. Initial Bid scrutiny will be held and incomplete details as given below will be treated as non-responsive, if Proposals:
 - a. Are not submitted in as specified in the EOI document.
 - b. Received without the Letter of Authorization (Power of Attorney)
 - c. Are found with suppression of details
 - d. With incomplete information, subjective, conditional offers and partial offers submitted
 - e. Submitted without the documents requested in the checklist
 - f. Have non-compliance of any of the clauses stipulated in the EOI
 - g. With lesser validity period
- b. All responsive Bids will be considered for further processing as below.

The Purchase Committee will prepare a list of responsive bidders, who comply with all the Terms and Conditions of the Proposal/Tender. All eligible bids will be considered for further evaluation by a committee according to the Evaluation process define in this EOI document. The decision of the Committee will be final in this regard.

2.2.8. Criteria for Evaluation

2.2.9. Pre-Qualification (PQ) Criteria

The bidder must possess the requisite experience, strength and capability in providing the services necessary to meet the requirements as described in the proposal/tender documents. The bidder must also possess the technical know-how and the financial wherewithal that would be required to successfully provide the technical manpower and support services sought by the Purchase Committee for the entire period of the contract. The proposals/bids must be complete in all respect and should cover the entire scope of work as stipulated in the proposal/Tender document. The invitation to proposal is open to all bidders who qualify the eligibility criteria as given below:

Sr.No.	Pre-Qualification Requirements	Documents to be Submitted
1	The Bidder must be a company registered under Indian Companies Act	Certificates of Incorporation
2	The bidder should have a minimum average Annual turnover of Rs. 50 lakhs from IT or ITeS Service (System Integration / ICT Systems Development and Implementation etc) along with having positive Net Worth in the last three financial years. (2022-23, 2023-24 & 2024-25)	Bidder should submit any of the following: a) Copies of Certified audited Balance sheet / Profit & Loss statement. b) Certificate from the statutory Auditor/Certificate from CA regarding this condition.
3	The bidder must be engaged in the field of IT or ITeS Service and shall have successfully implemented at least one such similar project for any Government organization or a corporate organization.	1. Copy of Work Order / Copy of Completion Certificate issued by client 2. Project details as per Annexure
4	The bidder must have valid GST, PAN, PF/ESIC.	Submit copy of all certificates
5	A declaration on Rs 100 Non-Judicial Stamp paper should be submitted by the authorized signatory of the bidder that the bidder has not been blacklisted by any Central / State Government (Central/State Government and Public Sector) or under a declaration of ineligibility for corrupt or fraudulent practices as of date of Bid Submission.	On Rs 100 Non-Judicial Stamp paper signed by the Authorized Signatory of the Bidder.
6	The bidder should possess necessary quality certifications from the competent authorities.	ISO 9001, 20000 & 27001
7	The bidder should either have an office established in the state of Chhattisgarh or give an undertaking/ affidavit to open office in the state of Chhattisgarh within 1 Month of Award of Contract.	Attach copy of relevant certificates or provide undertaking to meet the compliance within 1 month of award of contract.

Note: Bidder has to submit the requisite documentary proof of all the above PQC, without meeting the same the proposal/bid will not be considered for technical evaluation.

2.2.10. Technical Qualification Criteria

Bidders who meet the pre-qualifications/eligibility requirements would be considered as qualified to move to the next stage of Technical and Financial evaluations. Based on the solution proposed by the bidders and the PoC of software, Presentation and PoC submitted by the bidders, technical evaluation will be done and the shortlisted bidders will be called for presenting their solution.

2.2.11. Scoring Model QCBS

2.2.11.1. Combined (Technical and Financial) Evaluation

1. Technical and financial scores secured by each Bidder will be added using weightage of 70% and 30% respectively to compute a Composite Bid Score.
2. The Bidder securing the highest Composite Bid Score will be adjudicated as the most responsive Bidder for award of the Project. The overall score will be calculated as follows: -

$$B_n = 0.70 * T_n + 0.30 * F_n$$

Where

B_n = Overall score of Bidder

T_n = Technical score of the Bidder (out of maximum of 100 marks)

F_n = Normalized financial score of the Bidder

3. In the event the bid composite bid scores are 'tied', the Bidder securing the highest technical score will be adjudicated as the Best Value Bidder for award of the Project.

Sr. No.	Criteria	Max Marks	Supporting Docs
1	Quality Certification – ISO 9001 – 1 Mark ISO 20000 – 2 Marks ISO 27001 – 2 Marks	5	Copy of Quality Certification
2	The bidder should have experience of executing and handling of Web or Mobile or ITeS enables services to State Govt./PSUs/Corporate One project: 5 marks Two Projects :10 Marks	10	Copy of Work Order, Work experience Certificate signed by a competent authority
3	Experience in Development and implementation of a similar environment (in any government or private agency/ department of local, state or central level) or a private company of repute, coming from a combination of Software & hardware operation & maintenance services. (within last 5 years) More than 20 Lakhs - 10 Marks Less than 20 Lakhs - 5 Marks	10	Copy of Work Order, Work experience Certificate signed by a competent authority
4	The bidder must have an experience of at- least Customer Support system and experience in handling of required manpower (in any government or private agency/ department of local, state or central level) or a private company of repute). One PO : 5 Marks Two+ PO : 10 Marks	10	Copy of Work Order, Work experience Certificate signed by a competent authority

5	<p>Experience of design, development and maintenance of website of any Central/State University.</p> <p>In One University - 05 Marks In Two University - 10 Marks In Three University - 15 Marks In Four University - 20 Marks In Five University - 25 Marks</p>	25	Copy of Work Order, Work experience Certificate signed by a competent authority												
6	Resume of all key resources proposed for the assignment (1 resume for each type of resource)	10	CV of resources wrt to position. (Including relevant Forms)												
7	<p>Understanding of Objectives & Solution Proposed:</p> <table border="1" style="margin-left: 20px;"> <tr> <td>Bidder's responsiveness & understanding of requirements And Confirmation of all terms of the tender</td> <td>05</td> </tr> <tr> <td>Components coverage</td> <td>05</td> </tr> <tr> <td>Solution Architecture of the proposed solutions integration with external applications</td> <td>05</td> </tr> <tr> <td>Quality assurance Mechanism of the Solution proposing</td> <td>05</td> </tr> <tr> <td>Work Schedule & Its adherence details</td> <td>05</td> </tr> <tr> <td>Team Composition, Task Assignments and Deliverables & Milestone analysis</td> <td>05</td> </tr> </table>	Bidder's responsiveness & understanding of requirements And Confirmation of all terms of the tender	05	Components coverage	05	Solution Architecture of the proposed solutions integration with external applications	05	Quality assurance Mechanism of the Solution proposing	05	Work Schedule & Its adherence details	05	Team Composition, Task Assignments and Deliverables & Milestone analysis	05	30	Details Note
Bidder's responsiveness & understanding of requirements And Confirmation of all terms of the tender	05														
Components coverage	05														
Solution Architecture of the proposed solutions integration with external applications	05														
Quality assurance Mechanism of the Solution proposing	05														
Work Schedule & Its adherence details	05														
Team Composition, Task Assignments and Deliverables & Milestone analysis	05														
Total marks		100													

The Purchase Committee reserves the right to accept or reject any or all proposals/bids without citing any reasons thereof.

2.3. Appointment of Bidder

2.3.1. Award Criteria

The University will award the Contract to the successful bidder whose proposal has been determined to be substantially responsive and has been determined as the most responsive bids as per the process outlined above.

2.3.2. Right to Accept Any Proposal and To Reject Any or All Proposal(s)

The Purchase Committee reserves the right to accept or reject any proposal, and to annul the tendering process / Public procurement process and reject all proposals at any time prior to award of contract, without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the grounds for Evaluation Committee.

2.4. Scope of Work

2.4.1. Overview

Sant Gahira Guru Vishwavidyalaya, Sarguja, Ambikapur intends to develop a modern, secure, and fully dynamic web portal to strengthen digital communication and provide seamless access to academic, administrative, and student-centric information. The new portal will incorporate an enhanced user interface, mobile-friendly responsive design, advanced content management capabilities, and improved accessibility for all users, including persons with disabilities. It will also ensure compliance with Government of India guidelines and relevant cybersecurity standards.

The objective of the proposed portal is to establish a comprehensive, integrated digital platform that effectively serves the needs of students, faculty members, administrative departments, affiliated colleges, researchers, and the general public by providing timely, accurate, and user-friendly information and services.

2.4.2. Requirements for the Web Portal:

The proposed web portal must meet the following technical and functional requirements to ensure a modern, secure, accessible, and user-friendly digital platform for Sant Gahira Guru Vishwavidyalaya, Sarguja, Ambikapur.

- The bidder shall refer to the current website available at www.sggcg.in. The bidder must transfer the entire content from the old website to the new website.
- The Designing methodology is Circular model. Layout and design shall be decided by the University.
- A demo must be shown by the vendor at the time of tender opening time/schedule. For Demo presentation, its design shall depend on bidder choice and University shall not pay any for demo.
- Home page must be dynamic flash page with an attractive, professional and decent look, containing flash images of important events, persons, buildings of University, important links and tabs as suggested time to time.
- Dynamic pages shall be countable with different design and deferent data flow. Dynamic pages with same design and options shall not be separately payable.
- Each department/section shall have the facility to upload/update its contents independently, for which the corresponding department/section shall be solely responsible. Therefore, each department/section shall have separate dynamic page with user id, password, captcha. Password change and recovery option shall also have to be given.
- Each account shall have event, news, photo gallery, feedback facility and archive account.
- One Service Engineer shall have to be present in University during all working days for full day during AMC for updating and maintaining etc. Service Engineer must have adequate qualification, knowledge and experience of handling web server, database server, website, security etc.
- Complete source code along with document must be provided at the time of installation and during time-to-time updation.

- University shall have the copyright of website contents & design and vendor shall not use the same design for any other university without the permission of university.

2.4.2.1. Modern and Responsive Design:

- Modern, intuitive, and attractive UI/UX layout for smooth user experience.
- Fully responsive across mobile, tablet, and desktop with consistent branding.

2.4.2.2. Dynamic Home Page

- Dynamic slider, notice board, news ticker, and quick-access links.
- Real-time events, announcements, and an integrated photo gallery.

2.4.2.3. Department/Section-wise CMS Access

- Secure login for each department with independent content management.
- Modules for events, news, gallery, feedback, and archival of old content.

2.4.2.4. Core Modules of the New Portal

- Includes academic, exam, confidential, administrative, establishment, recruitment, teaching departments, RTI, NAAC, and gallery modules.
- Student services, grievance redressal, and directory for streamlined access.

2.4.2.5. Online Forms & Applications

- Online forms for admissions, recruitment, exams, grievances, and services.
- Backend management system with exportable reports and optional integrations.

2.4.2.6. Security & Compliance Requirements

- HTTPS-enabled portal with SSL, secure coding practices, and security compliance or Security audit by Cert-In.
- Role-based access, regular backups, and disaster recovery mechanisms.

2.4.2.7. Accessibility Requirements

- Compliant features ensuring inclusive accessibility.
- Screen reader compatibility, text resizing, high contrast mode, and keyboard navigation.

2.4.2.8. Technical Architecture

- Secure, scalable, and high-performance hosting environment.
- Database-driven CMS with SEO-friendly structure and optimized loading speed.

2.5. Deliverables & Timelines

S. No.	Project Phase / Milestone	Key Deliverables	Timeline
1	Project Initiation & Planning	- Kick-off meeting report- Requirement document- Finalized scope & module list- Project plan & timelines	Week 1
2	Information Architecture & UI/UX Design	- Website sitemap- Wireframes / layout structure- Homepage & key inner page designs- Approved UI/UX design documents	Week 2
3	Front-End & Back-End Development	- Responsive front-end pages- CMS setup & integration- Core modules (Notices, Results, Gallery, Downloads, etc.)- Database design & setup- Beta version of website (internal)	Weeks 3-5
4	Content Migration & Integration	- Migration of existing website content- Uploading & structuring of all pages- Integration of documents, reports, photos, and data	Week 6
5	Testing & Quality Assurance	- Functional testing report- UI/UX, device, and browser compatibility testing- Security & performance testing report- Final bug-fix confirmation report	Week 7
6	Deployment & Go-Live	- Hosting setup & server configuration- DNS integration- Final deployed website- Go-live confirmation report	Week 8
7	Training & Documentation Handover	- CMS training session for University staff- User manuals & admin guide- Source code & credentials handover- Final project closure document	Week 8

2.6. Service Level Agreement

To ensure that all the stakeholders discharge their roles and responsibilities in an agreed manner to achieve the common goal, a set of Service Level Metric's are defined. These Service Level Metrics shall cover:

1. This SLA is applicable in these types of instances for application software/mobile app, any dependencies due to co-hosting location is excluded.

S. No	Severity	Level	Uptime Service Metrics rate of Penalties per site
01	Website Down	Not restoring the website back to normalcy within 12 hours of its reporting to the vendor.	Rs 1000 per day, after the lapse of 12 hr period since reporting of fault.

2. Any delay in completion of the work for the month, 2% charges will be levied of the total amount to be paid for the overall project.

Monthly SLA reporting is to be maintained /submitted by the vendor and reviewed by the Technical Evaluation Committee. Any new features, minor enhancements (or new MIS reports) would be kept other than the SLA defined and is to be incorporated as per mutual discussion between both the parties.

2.7. Payment Schedules

1. 100% the amount shall be released after two months of successful installation of website on webserver and submission of security audit report along with source code and document. Bidder shall have to complete the work within two months from the date of assignment. Otherwise, University shall have the right to cancel the order and give the order to the next firm decided by authorized committee of University. In such case EMD shall not be refunded.
2. AMC payment shall be released after successful completion of AMC each year (5 Years).
3. The price quoted in the bid should be inclusive of all import duties, charges, fees etc. and shall be inclusive of GST.
4. TDS will be deducted from payments in accordance with law.
5. Any tax or levy tax such as GST, labor cess etc. if imposed by the Government of India, State Government or local authorities for such services would be borne by the agency which may either be deducted at source by the Government or deposited by the Agency at his own level with the concerned authority meaning by that nothing extra shall be paid to the agency over and above the agreed fees/amount.
6. GST, purchase tax, turnover tax or any other tax applicable in respect of this contract shall be payable by the Agency and SUDA will not entertain any claim whatsoever in respect of the same

2.8. Termination of work during assignment

The Contract or agreement will be cancelled at any time without assigning any reason or giving opportunity of hearing, by the Registrar of Sant Gahira Guru Vishwavidyalaya Sarguja Ambikapur with the approval of the Vice Chancellor and it will be binding on the proprietor of the Firm. The University, will reserve the right to terminate the vendor in case of fraudulent practice or incapability in managing the project. The termination can be done after giving one notice as warning to resolve the problems understated and then by giving a final termination notice with a period of 3 weeks to the vendor to wrap up their work and return all the assets owned by the department.

2.9. Force Majeure

If, at any time during the subsistence of this contract, the performance in whole or in part by either party of any obligation under this contract is prevented or delayed by reasons of any war or hostility, act of public enemy, civil commotion, sabotage, fire, floods, exception, epidemics, quarantine restriction, strikers lockout or act of God (hereinafter referred to as events) provided notice of happening of any such eventuality is given by party to other within 21 days from the date of occurrence thereof, neither party shall be entitled to terminate this contract nor shall either party have any claim for damages against other in respect of such nonperformance or delay in performance and deliveries have been so resumed or not shall be final and conclusive

2.10. Termination for Insolvency:

The University, may at any time cancel the Rate Contract by giving written notice to the supplier, if the supplier becomes bankrupt or otherwise insolvent, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to Registrar, Sant Gahira Guru Vishwavidyalaya, Sarguja, Ambikapur (CG).

2.11. Resolution of disputes

The University and the supplier shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the contract. If, after thirty days from the commencement of such informal negotiations University, and the supplier have been unable to resolve amicably a contract dispute, either party may require that the dispute be referred for resolution as per Arbitration and Conciliation Act, 1996.

2.12. Termination of Default

The University may, without prejudice to any other remedy for breach of contract, by written notice of default, sent to the Agency, terminate this contract in whole or in part.

- a. If the Agency fails to deliver any or all of the services within the time period,
- b. If the Agency fails to perform any other obligation(s) under Contract: and
- c. If the Agency, in either of the above circumstance (s) does not remedy his failure within a period of 30 days (or such longer period as The Purchase Committee, may authorize in writing) after receipt of the default notice from The Purchase Committee.
- d. In event The University, terminates the contract in whole or in part, The Purchase Committee, may procure, upon such terms and in such manner, as it deems appropriate, services similar to those undelivered and the Agency shall be liable to The University, for any excess cost for such similar services. However, the Agency shall continue performance of the contract to the extent not terminated.

3. Annexure's

3.1. Annexure 1: Project Details

S. No.	Name of Project/Assignment	Name of Client	Description of the project	Copy of Work Order

3.2. Annexure 2: Financial Proposal Template

1. Name of the Agency:
2. Address:
3. Name of the authorized signatory:
4. Telephone No:
Office: _____ Mobile: _____
Residence: _____ Fax: _____

A. **Grand Total**

Financial Bid (Summary)

Sant Gahira Guru Vishwavidyalaya, Sarguja Ambikapur (C.G.) invites sealed tender offers from eligible, reputed firms/agency/organizations for Development of SGGVS website.

General Requirements:

Sl. No.	Particular	Price	Remark
1	Design, Development and Implementation of University Website		
2	Manpower Handholding Support (1 Year)		

Total

1. PRICE AND VALIDITY

- Grand total shall be considered for choosing the lowest bidder.
- AMC will be @.....% of Clause Number 1 of financial price. Followed by 3-month free warranty support.
- % Yearly increment on AMC from 2nd year will be applicable till 5 years.
- All the prices mentioned in our Tender are in accordance with the terms as specified in the EOI documents. All the prices and other terms and conditions of this Bid are valid for a period of 180 calendar days from the date of opening of the Bid.
- We hereby confirm that our prices include all taxes.
- We understand that the actual payment would be made as per the existing indirect tax rates during the time of payment.